

The Regular Monthly Meeting for the Moore Township Board of Supervisors (BOS) was called to order on Monday, August 1<sup>st</sup>, 2023, by Chairman Daniel Piorkowski at 6:00 PM. The meeting was conducted at the municipal building. Members present were Chairman Daniel Piorkowski, Vice Chairman David Shaffer, Supervisor Michael Tirrell, Township Manager Nicholas Steiner, Township Solicitor David Backenstoe, and Township Engineer Kevin Horvath from Keystone Consulting Engineers (KCE).

## **WAIVERS & DEFERALS**

### **SUB-DIVISIONS AND LAND DEVELOPMENT**

#### **REGULAR BUSINESS**

##### **MINUTES**

**Mr. Shaffer made a motion to approve one set of minutes from July 10<sup>th</sup>, 2023**

**Mr. Tirrell seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

##### **FINANCIAL REPORT**

**Mr. Tirrell made a motion to approve the Financial Report**

**Mr. Shaffer seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

##### **PAYMENT OF THE BILLS**

**Mr. Shaffer made a motion to pay the bills**

Mr. Steiner noted bills for the month from General Checking are \$155,202.83. The Liquid Fuels bills are \$6,218.82.

**Mr. Tirrell seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

##### **APPROVE PAYROLL**

**Mr. Tirrell made a motion to approve the payroll**

**Mr. Shaffer seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

##### **POLICE DEPARTMENT**

Detective Jason Gianatiempo read the July 2023 report in-leu of Chief Gary West.

## **FIRE & AMBULANCE**

Mr. Jason Harhart read the July 2023 report for fire, the ambulance report will be added to next month.

## **PUBLIC WORKS DEPARTMENT**

Mr. Hoffman stated in the month of July they finished getting roads prepped for seal coating. He spoke with AMS to get on their schedule for August, and it should take 2 days to complete. Mr. Hoffman will notify the exact dates and add to the website when he knows. Also, in July they dealt with a lot from the storms including water issues, clogged pipes, wash outs, etc.

## **FIRST REGIONAL COMPOST AUTHORITY (FRCA)**

No Report

## **NAZARETH COUNCIL OF GOVERNMENTS (COG)**

Mr. Piorkowski stated they had a meeting on the Regional Comprehensive Plan and have a resolution to be looked over and signed. The COG also went over the issue local fire depts. are facing. They cannot get help, volunteers nor paid staff. The matter is being taken to the county to find out statistics and what they can offer as far as regionalizing the fire depts.

## **RECREATION COMMISSION**

Ms. Jodi Hartzell reported the Story Walk is officially put up by Northampton Library. They're going to change the book in about 3-4 weeks. Mr. Tirrell noted he's heard great comments on it so far.

## **HISTORICAL COMMISSION**

No Report

## **LAND & ENVIRONMENTAL PROTECTION BOARD (LEPB)**

### **Hager open Space Appraisal (2428 Keeler Rd)**

Mr. Shaffer said the value of the conservation easement came back at \$165,000, which is around \$6,500 per acre. There is 25.34 acres at this location. Mr. Shaffer stated a motion is needed to continue the process.

**Mr. Tirrell made a motion to approve the appraisal at \$165,000 for the Hager Open Space Appraisal (2428 Keeler Rd) and continue on with the process**

**Mr. Piorkowski seconded the motion**

**Public Comment**

None

**Motion carried with all Supervisors present voting aye**

## **COMMUNITY DAYS COMMITTEE**

Ms. Lois Kerbacher stated they're prepping for Community Days on the 18<sup>th</sup> and 19<sup>th</sup>. They need volunteers. There is a workshop on August 7<sup>th</sup>, 2023, at 6:30PM at the Rec. Center.

## **ZONING AND BUILDING OFFICER**

Mr. Harhart submitted his July report.

## **TOWNSHIP ENGINEER**

### **MS4**

Mr. Kevin Horvath explained they started design work on the 4 basins in which easements have been obtained. They are currently working on options and pricing. He expects to have more feedback on the matter next month.

### **School House Renovations**

Mr. Horvath met with Mr. Bob Fedio to discuss the timeline of the project. Mr. Fedio is willing to commit to a start date of mid-late September. However, the proposed 90 days turn time was not enough for Mr. Fedio. He did agree to 120 days, which takes the project to ending in mid-late January. Mr. Tirrell stated Mr. Fedio was concerned to accept the 90 days due to possible weather issues. Mr. Shaffer questioned if this would be paid for in installments or if the project was budgeted. Mr. Nick Steiner confirmed the project was budgeted for this year (2023).

**Mr. Shaffer made a motion to have Mr. Horvath create a contract with Mr. Fedio for the Edelman School House Renovations Project**

**Mr. Tirrell seconded the motion**

**Public Comment**

None

**Motion carried with all Supervisors present voting aye**

### **Truck Restriction Study Updates**

Supervisors were provided with paperwork from the studies conducted on the following roads: Cherrywood & Evanwood lanes, Fairway & Par lanes, Jones Road & Oxford Circle, Plaza Court, Smith Gap Rd (between E. Scenic Dr. & Skunk Rd.), and Yost Rd. Each road supports truck restrictions apart from Plaza Court. This is an industrial subdivision, and it is felt the property owners would not be happy turning this zone into a truck restricted area. A recommended alternate option, since the roadway is narrow, would be to make it a parking restriction area. This should stop any trucks parking along the roadway either waiting to get into the facilities or possibly resting there. Jones Rd. is also an industrial zone with the proposed warehouse and the golf course maintenance building being there. The recommendation for this would be to put up a No Trucks sign after the bend, simply because of the geometry of the turns at the bottom of that road. Mr. Horvath clarified for Mr. Piorkowski that it would be unrestricted from Moorestown Dr. to the driveway of the golf course maintenance building, just prior to the first bend. Mr. Tirrell questioned the locations of the houses on Jones Rd., expressed concern about deliveries that need to be made to any of those, and if it would be possible with these restrictions. Mr. Horvath stated they could modify to local deliveries and add restrictions as far as weight or length, etc. Mr. Jeff Ayers from the floor noted as a past truck driver, if a truck driver gets pulled over on a road stating local deliveries, they're exempt if they have proof of an address they're going to on that road. If they are just through traffic, then they will get fined. Mr. Horvath also added that if the north side of the golf course gets developed, it could cause concern in the future for any homes with driveways coming onto Jones Rd. Mr. Piorkowski said with the restriction being in place it could always be modified in the future as needed. Smith Gap Rd. is currently posted a No Trucks Except Local Deliveries with an additional 5,000lb weight restriction. The study was based off geometric and road conditions, to add an additional weight restriction, a follow up study would need to be done. Initial inspection showed culverts under the roadway which are buried deep that the current weight restriction may be justified. The recommendation for this road is to make it No Trucks Except Local Deliveries. If supervisors would like to proceed, ordinances would need to be drafted and advertised. Mr. Piorkowski asked Attorney Backenstoe how many ordinances would be needed, and he recommended two different ones.

**Mr. Tirrell made a motion to authorize Mr. Horvath to work with Attorney Backenstoe on creating ordinances for the proposed roads requiring No Trucks Except Local Deliveries and the Parking Restriction on Plaza Court**

**Mr. Shaffer seconded the motion**

**Public Comment**

None

**Motion carried with all Supervisors present voting aye**

## **TOWNSHIP SOLICITOR**

### **Ordinance Codification**

Attorney Backenstoe is looking to the Ordinance Codification being done by October.

### **Resolution Adopting Nazareth Area Multimunicipal Comprehensive Plan Implementation Agreement**

Attorney Backenstoe explained when the plan was signed in August of 2022, it stated that within two years the Township needs to have their Zoning, Sewage, SALDO, and official map in agreement with the Comprehensive Plan. By signing this resolution, we agree to have all these looked over by a professional planner to make sure they fit with the surrounding municipalities. Once the planner gives the recommendations, it is up to the Board to adopt and amend the changes to comply with the plan. Mr. Harhart stated Bushkill Twp has their own planner, and we are closely related. He's going to try and get their planner to work with us as well. Mr. Harhart recommends signing.

### **Mr. Shaffer made a motion to sign the Implementation Agreement for the Nazareth Area Multimunicipal Comprehensive Plan**

**Mr. Tirrell seconded the motion**

### **Public Comment**

None

**Motion carried with all Supervisors present voting aye**

Attorney Backenstoe also noted the Blue Ridge Cable Franchise Agreement is now fully signed and executed. Anyone interesting in them for service can do so. The Township did receive a "Notice of Potential Lawsuit." but Attorney Backenstoe does not feel there is much liability to the Township due to the accident occurring on a state owned/maintained road. The Township received it because the PA Tort Claims Act requires anyone who intends to sue a municipality notify them within 6 months for the chance of anything being changed that could affect the outcome of a lawsuit. Mr. Steiner has already handed it over to the insurance company, and in turn they have notified the Plaintiff's Attorney the Township is denying any liability for it is completely state owned/maintained.

## **TOWNSHIP MANAGER**

### **Parks, Recreation, and Open Space Plan, Steering Committee**

Mr. Steiner reached out to all the people planned to be on the committee. He's waiting to hear back from Land and Environmental Protection, but Wildlands and the county confirmed. Heritage Conservancy inquired about fees for their participation. Mr. Steiner spoke with Ms. Sherry Acevedo from the county about this grant, which is set for \$95,000, our split being \$47,500. She doesn't expect the plan itself to cost that much, so the idea is to include any fees in the contribution. Mr. Tirrell asked if Heritage needed to be a part of the committee, and both Mr. Steiner and Mr. Shaffer agreed that they should since they oversee about 1/2 of the Open Space matters. Mr. Steiner also brought up the RFP he had recently for Electronic Access. He's received a few proposals and is currently going through them. With this, some doors would need to be replaced. Pricing is being researched for the doors before deciding which ones exactly would be replaced. A new phone company is being looked at as well. So far, Mr. Steiner has met with three of them with another meeting being tomorrow. He's hoping to have something in place by the end of the month. With each company he spoke with, all will provide savings on what they are paying for currently. Lastly, Mr. Steiner sent a budget memo to the Land and Environmental Protection Board, Recreation Commission, and the Historical Commission to have requests in by September 1<sup>st</sup>.

## **RESOLUTIONS & ORDINANCES**

**OLD BUSINESS**

**NEW BUSINESS**

**CORRESPONDENCE/MEMOS**

**OPEN TO THE FLOOR**

**Delps Rd. & N. Mink Rd.**

1130 N. Mink Rd. Mr. Doug Miller with wife, Elizabeth, came tonight due to their concern with a major water issue on Delps Rd. When it rains, it doesn't clear for up to a week. The concern is around the bend. People swerve to avoid hitting it causing a huge safety concern. He re-graded the existing swale twice to try and get the water to run off, but he also feels there could be two inlets. Mr. Hoffman stated he has spoken with Mr. Miller many times about the issue, but time plays a factor, and he had other projects that required being finished first. Mr. Hoffman has a meeting set for Friday with Mr. Horvath, so they can go out to the location and come to a plan of action. Mr. Miller's wife wanted to add in how much time and money Mr. Miller has spent on his own to try and correct the problem and to keep his neighbor from flooding. Mr. Miller stated along with the grading of the swales, he also built a berm to keep the creek from flooding the old farmhouse by his property. Mr. Piorkowski added the Township roads have been neglected for a long time, and Public Works is doing what they can to catch up and fix what they can when they can. Mr. Hoffman and Mr. Miller agreed to talk after Friday when a plan is discussed for the issue.

Mr. Jeff Ayers questioned the policy on the burning ban. Attorney Backenstoe answered the Fire Chief is who you'd want to look to, to decide when that is needed. The Township does hold the authority to put one in place in an emergency.

Mr. Michael Kaercher of 1029 Copella Rd. came to inquire about a complaint form submitted involving the roads and Police Dept. Mr. Steiner believes it was discussed at the February meeting, but he will have to go back and check the minutes. Supervisors could not recall this issue. Mr. Steiner said he would resend them all the information and go from there.

**ADJOURNMENT**

**Mr. Shaffer made a motion adjourn the meeting at 6:51 PM**

**Mr. Tirrell seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

Respectfully submitted,

Katherine Yost  
Township Secretary

**Not intended to be word for word, but a synopsis of the meeting.**