

The 2024 Reorganization and Regular Monthly Meeting for the Moore Township Board of Supervisors (BOS) was called to order on Tuesday, January 2<sup>nd</sup>, 2024, by Chairman Daniel Piorkowski at 6:00 PM. The meeting was conducted at the municipal building. Members present were Chairman Daniel Piorkowski, Vice Chairman David Shaffer, Supervisor Michael Tirrell, Township Solicitor David Backenstoe, and Township Engineer Kevin Horvath from Keystone Consulting Engineers (KCE).

**REORGANIZATION MEETING**

**Appoint Chairman**

**Mr. Shaffer made a motion to appoint Dan Piorkowski as Chairman**

**Mr. Tirrell seconded the motion**

**Public Comment**

None

**Motion carried with all Supervisors present voting aye**

**Appoint Vice Chairman**

**Mr. Tirrell made a motion to appoint David Shaffer as Vice Chairman**

**Mr. Piorkowski seconded the motion**

**Public Comment**

None

**Motion carried with all Supervisors present voting aye**

**Approve Treasurer's Bond**

**Mr. Shaffer made a motion to set the treasurer's bond at \$1 million with Travelers Insurance**

**Mr. Tirrell seconded**

**Public Comment**

None

**Motion carried with all Supervisors present voting aye**

**Appoint Road Masters**

**Mr. Tirrell made a motion to appoint the Supervisors as road masters**

**Mr. Shaffer seconded the motion**

**Public Comment**

None

**Motion carried with all Supervisors present voting aye**

**Appoint Sewage Enforcement Officer (SEO)**

**Mr. Shaffer made a motion to appoint Chris Noll of Keystone Consulting Engineers (KCE) as SEO**

**Mr. Tirrell seconded the motion**

**Public Comment**

None

**Motion carried with all Supervisors present voting aye**

**Appoint Alternate Sewage Enforcement Officer**

**Mr. Tirrell made a motion to appoint Ian Stoudt of KCE as Alternate Sewage Enforcement Officer**

**Mr. Shaffer seconded the motion**

**Public Comment**

None

**Motion carried with all Supervisors present voting aye**

**Appoint Vacancy Board Chairman**

**Mr. Shaffer made a motion to appoint Angelo Cavallo as Vacancy Board Chairman**

**Mr. Tirrell seconded the motion**

**Public Comment**

None

**Motion carried with all Supervisors present voting aye**

**Establish Regular Meetings**

**Mr. Tirrell made a motion to establish regular monthly meeting on the 1<sup>st</sup> Tuesday of the month at 6pm**

**Mr. Shaffer seconded the motion**

**Public Comment**

None

**Motion carried with all Supervisors present voting aye**

**Establish Deadlines & Payment for invoices**

**Mr. Shaffer made a motion for the deadline to be the last Monday of the month for invoices**

**Mr. Tirrell seconded the motion**

**Public Comment**

None

**Motion carried with all Supervisors present voting aye**

**Designate Depositories**

**Mr. Tirrell made a motion to designate Embassy Bank and PLGIT as depositories**

**Mr. Shaffer seconded the motion**

**Public Comment**

None

**Motion carried with all Supervisors present voting aye**

**Appoint Township Solicitor**

**Mr. Shaffer made a motion to appoint David Backenstoe, Esquire at \$5,000 per month as Township Solicitor**

**Mr. Tirrell seconded the motion**

**Public Comment**

None

**Motion carried with all Supervisors present voting aye**

**Appoint Township Engineer**

**Mr. Tirrell made a motion to appoint Kevin Horvath of KCE per the fee schedule provided by KCE as Township Engineer**

**Mr. Shaffer seconded the motion**

**Public Comment**

None

**Motion carried with all Supervisors present voting aye**

**Appoint Township Auditor**

**Mr. Shaffer made a motion to appoint BBD, LLP as Township Auditor**

**Mr. Tirrell seconded the motion**

**Public Comment**

None

**Motion carried with all Supervisors present voting aye**

**Appoint Earned Income Tax Collector**

**Mr. Tirrell made a motion to appoint Keystone Collections per Northampton County Tax Collection Committee**

**Mr. Shaffer seconded the motion**

**Public Comment**

None

**Motion carried with all Supervisors present voting aye**

**Appoint Local Services Tax Collector**

**Mr. Shaffer made a motion to appoint Keystone Collections as Local Services Tax Collector**

**Mr. Tirrell seconded the motion**

**Public Comment**

None

**Motion carried with all Supervisors present voting aye**

**Appoint Township Secretary/Treasurer**

**Mr. Tirrell made a motion to appoint Katie Yost as Township Secretary and Christina Thomas as Treasurer**

**Mr. Shaffer seconded the motion**

**Public Comment**

None

**Motion carried with all Supervisors present voting aye**

**Appoint Zoning and Building Officer**

**Mr. Shaffer made a motion to appoint Jason Harhart as Zoning & Building Officer**

**Mr. Tirrell seconded the motion**

**Public Comment**

None

**Motion carried with all Supervisors present voting aye**

**Appoint Alternate Zoning and Building Officer**

**Mr. Tirrell made a motion to appoint Chris Noll as Alternate Zoning & Building Officer**

**Mr. Shaffer seconded the motion**

**Public Comment**

None

**Motion carried with all Supervisors present voting aye**

**Appoint Open Records Officer**

**Mr. Shaffer made a motion to appoint Jason Harhart as Open Records Officer**

**Mr. Tirrell seconded the motion**

**Public Comment**

None

**Motion carried with all Supervisors present voting aye**

**Resolution 2024-2 Open Records Officer for 2024**

**Mr. Shaffer made a motion to adopt Resolution 2024-2 Open Records Officer as Jason Harhart for 2024**

**Mr. Tirrell seconded the motion**

**Public Comment**

None

**Motion carried with all Supervisors present voting aye**

**Appoint Representative to First Regional Compost Authority (FRCA)**

**Mr. Tirrell made a motion to appoint Richard Gable as Representative to FRCA**

**Mr. Shaffer seconded the motion**

**Public Comment**

None

**Motion carried with all Supervisors present voting aye**

**Establish Subdivision & Land Development Application Review & Fee Schedule**

**Mr. Shaffer made a motion to approve Resolution 2024-3 Fee Schedule for 2024**

**Mr. Tirrell seconded the motion**

**Public Comment**

None

**Motion carried with all Supervisors present voting aye**

**Establish Junkyard Permits Rates/Solicitation Permit/ Animal Boarding Fee**

**Mr. Tirrell made a motion to establish junkyard permit rates at \$500, solicitation permits at \$25, and animal boarding fee at \$25**

**Mr. Shaffer seconded the motion**

**Public Comment**

None

**Motion carried with all Supervisors present voting aye**

**Appoint Zoning Hearing Board Members**

**Mr. Shaffer made a motion to appoint Randy Silfies to a five year term**

**Mr. Tirrell seconded the motion**

**Public Comment**

None

**Motion carried with all Supervisors present voting aye**

**Appoint Planning Commission Members**

**Mr. Tirrell made a motion to appoint Richard Gable and Michael Kuchavik each to a four year term**

**Mr. Shaffer seconded the motion**

**Public Comment**

None

**Motion carried with all Supervisors present voting aye**

**Appoint Recreation Commission Members**

**Mr. Shaffer made a motion to appoint Karris Pennington, Joi Adams, and Ronnie Silfies each a five year term**

**Mr. Tirrell seconded the motion**

**Public Comment**

None

**Motion carried with all Supervisors present voting aye**

**Appoint Historical Commission Members**

**Mr. Tirrell made a motion to appoint Janet Kline to a five year term and the remaining open position to be advertised**

**Mr. Shaffer seconded the motion**

**Public Comment**

None

**Motion carried with all Supervisors present voting aye**

**Appoint Land and Environmental Protection Board Members**

**Mr. Shaffer made a motion to appoint William Poser and Robert Romano each a four year term**

**Mr. Tirrell seconded the motion**

**Public Comment**

None

**Motion carried with all Supervisors present voting aye**

**Appoint Community Days Committee Members**

**Mr. Tirrell made a motion to appoint Dennis Martin, Josh Cesanek, and Lisa Green each to a three year term**

**Mr. Shaffer seconded the motion**

**Public Comment**

None

**Motion carried with all Supervisors present voting aye**

**Establish Employee Non- Contract Wages**

**Mr. Shaffer made a motion to approve the Public Works Director salary at \$82,500, the Police Chief at \$99,345.48, Police Secretary at \$21/hour, Zoning Officer at \$28.19/hour, and part-time/seasonal employees at a 3% increase.**

**Mr. Tirrell seconded the motion**

**Public Comment**

None

**Motion carried with all Supervisors present voting aye**

**IRS Mileage Rate for 2024**

**Mr. Tirrell made a motion to approve .67 cents per mile mileage rate for 2024**

**Mr. Shaffer seconded the motion**

**Public Comment**

None

**Motion carried with all Supervisors present voting aye**

**REGULAR MONTHLY MEETING**

**WAIVERS & DEFERALS**

**SUB-DIVISIONS AND LAND DEVELOPMENT**

## **REGULAR BUSINESS**

### **MINUTES**

**Mr. Shaffer made a motion to approve two sets of minutes. From December 5<sup>th</sup>, 2023 and December 18<sup>th</sup>, 2023**

**Mr. Tirrell seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

### **FINANCIAL REPORT**

**Mr. Tirrell made a motion to approve the Financial Report**

**Mr. Shaffer seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

### **PAYMENT OF THE BILLS**

**Mr. Shaffer made a motion to pay the bills**

Bills for the month from General Checking are \$22,316.71, the Liquid Fuels bills are \$5,257.62.

**Mr. Tirrell seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

### **APPROVE PAYROLL**

**Mr. Tirrell made a motion to approve the payroll**

**Mr. Shaffer seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

### **TOWNSHIP ENGINEER**

#### **MS4**

Mr. Horvath stated that KCE is in the process of developing the plans for the basins

#### **BECKER ROAD**

A speed limit study was requested by the Deloglos Residents for them to continue with permits for a driveway in a subdivision. The study was needed for sight distance and was completed December 21st, 2023. KCE recommends a 2-phase speed limit for Becker Rd. due to two different road conditions. The suggestion is 30 MPH from Allen Dr. to Country View Lane, continuing South for the remainder of the road to the township border 15 MPH is suggested. Standard procedures were used by one of KCEs traffic control engineers. Mr. Piorkowski questioned who would be responsible for purchasing the signs. Mr. Horvath mentioned in past instances, the requesting party paid for the signage. Mr. Horvath suggested letting the landowners purchase the signs needed for their permits and the township pay for the others should they decide to post it. KCE also recommended a right turn sign with 15 MPH to be put towards the North end of Becker Rd. towards Allen Dr. To do this, another study would need to be done, but the sign is just a suggestion.

**Mr. Shaffer made a motion to allow Attorney Backenstoe and Kevin Horvath to work on a resolution for the speed limit on Becker Road being 30 MPH from Allen Dr. to Country View Ln**

**and 15 MPH from Country View Ln to the township border. With the landowners being responsible for the 15 MPH signs and the township for the 30 MPH signs**

**Mr. Tirrell seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

### **SHOOLHOUSE RENOVATIONS**

Mr. Horvath stated that no more work has been done on the schoolhouse and getting in contact with Mr. Fedio has not been easy. Mr. Fedio has been having some issues as far as help and a heat source along with his truck being down for some time. Mr. Fedio was present and asked to discuss more with the BOS. Mr. Fedio proceeded to inform the BOS that Dan Tanczos was not happy that he would be leaving his job site to go to the Schoolhouse. Mr. Fedio is currently replacing windows in the Klecknersville Hotel. He's hoping to have that finished up by next week but will still require an additional 120 days past the contracted date. Mr. Piorkowski questioned Mr. Fedio if he knew that he could not fulfill the contract, why did he sign it. Mr. Fedio stated that Ryan Christman from KCE made him sign the contract and told him the dates would be changed to ones that he could accommodate. Without Mr. Christman being present to defend himself, and Mr. Horvath knowing nothing of that, it wasn't relevant. The contract stated that \$500/day should be fined until all the work is completed if not completed by the deadline. Mr. Shaffer suggested the contract be broken without any penalty and the BOS can regroup and rebid the project. The other Supervisors agreed.

**Mr. Shaffer made a motion to void the contract with Fedio Construction for the Edelman Schoolhouse renovation and waive the liquidation damages**

**Mr. Tirrell seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

### **TOWNSHIP SOLICITOR**

Attorney Backenstoe noted that the oral argument about Southmoore Warehouses in front of the court has occurred and now they are waiting on the ruling. Attorney Backenstoe stated that he worked alongside Jodi Hartzell over the holidays to revise the MTAA agreement and the rental forms for the pavilion and fields at the Rec Center. There is a final revised agreement that has two parts that need to be discussed. One being the holder of the keys, and the other being the MTAA paying half the net proceeds of the snack stand sales. The only request Mr. Tirrell had was for language to be added to the field rental form in the section that states all activities should cease by dark, to say unless otherwise approved.

**Mr. Shaffer made a motion to approve the field and pavilion rental forms pending after dark revision and tabling the MTAA agreement until the MTAA has time to review**

**Mr. Tirrell seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

Attorney Backenstoe spoke of the proposal Nick Steiner had started with the Open Space Rec Plan. Gilmore and Associates were an appropriate fit. Backenstoe noted he looked over the service agreement and found a few things to be reworded and corrected, he's been in contact with the CFO of Gilmore and all the corrections will be made.

**Mr. Tirrell made a motion to move forward with the final review of the Gilmore Contract**

**Mr. Shaffer seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

**POLICE DEPARTMENT**

Chief Gary West read the report for December

**FIRE & AMBULANCE**

Mr. Jason Harhart read the report for December

**PUBLIC WORKS DEPARTMENT**

Mr. Hoffman noted that the yard waste hours will be the same for winter. 7AM-3PM during the week and dawn till dusk on Saturday.

**FIRST REGIONAL COMPOST AUTHORITY (FRCA)**

No Report

**NAZARETH COUNCIL OF GOVERNMENTS (COG)**

No Report

**RECREATION COMMISSION**

**HISTORICAL COMMISSION**

**Resignation Letter**

Charmaine Bartholomew submitted a resignation letter

**Mr. Shaffer made a motion to accept the resignation letter**

**Mr. Tirrell seconded the motion also thanking Charmaine for her many years of service to the commission**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

**LAND & ENVIRONMENTAL PROTECTION BOARD (LEPB)**

**Hagers & Peters**

Tabled until February

**COMMUNITY DAYS COMMITTEE**

**Fireworks**

The contract for the fireworks display at Community Days was received, there has been an increase in price. The committee uses their fundraised money to pay for this show. An option to expand the show was available but declined for price reasons.

**ZONING AND BUILDING OFFICER**

No report.

**RESOLUTIONS & ORDINANCES**

Resolution 2024-4- Non-Uniform Pension Plan Rate



**Mr. Tirrell made a motion to accept Resolution 2024-4-Non-Uniform Pension Plan**  
**Mr. Shaffer seconded the motion**  
**Public comment**  
None  
**Motion carried with all Supervisors present voting aye**

Resolution 2024-5- Police Pension Plan Contribution Exoneration

**Mr. Shaffer made a motion to accept Resolution 2024-5 Police Pension Plan Contribution Exoneration**  
**Mr. Tirrell seconded the motion**  
**Public comment**  
None  
**Motion carried with all Supervisors present voting aye**

## **OLD BUSINESS**

## **NEW BUSINESS**

**Trick or Treat**  
October 31<sup>st</sup>, 2023, from 6-8 PM

**Mr. Shaffer made a motion for Trick or Treat night to be October 31<sup>st</sup> from 6-8PM**  
**Mr. Tirrell Seconded the motion**  
**Public Comment**  
None  
**Motion carried with all Supervisors present voting aye**

## **CORRESPONDENCE/MEMOS**

**Resignation Letters**  
Maria Papineau submitted a letter resigning from the auditors  
**Mr. Tirrell made a motion to accept the letter of resignation from Maria Papineau**  
**Mr. Shaffer seconded the motion**  
**Public Comment**  
None  
**Motion carried with all Supervisors present voting aye**

Matt DePuy submitted a letter resigning from Emergency Management Coordinator  
**Mr. Shaffer made a motion to add this letter to the agenda**  
**Mr. Tirrell seconded the motion**  
**Public Comment**  
None  
**Motion carried with all Supervisors present voting aye**

**Mr. Shaffer made a motion to accept the letter of resignation from Matt DePuy**  
**Mr. Tirrell seconded the motion**  
**Public Comment**  
None

**Motion carried with all Supervisors present voting aye**

**OPEN TO THE FLOOR**

Jeff Ayers voiced his knowledge of past issues with key holders for the rec center. He noted that there were a lot of issues caused by passing around keys to people that shouldn't have them. The BOS added the goal is to eventually have traceable fobs on all municipal doors.

**ADJOURNMENT**

**Mr. Shaffer made a motion adjourn the meeting at 7:08 PM**

**Mr. Tirrell seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

Respectfully submitted,

Katherine Yost  
Township Secretary

**Not intended to be word for word, but a synopsis of the meeting.**