

The 2022 Reorganization and Regular Monthly Meeting for the Moore Township Board of Supervisors (BOS) was called to order on Monday, January 3, 2022 by Chairman Daniel Piorkowski at 6:00 PM. The meeting was conducted at the municipal building. Members present were Chairman Daniel Piorkowski, Vice Chairman David Shaffer, Supervisor Michael Tirrell, Township Manager Nicholas Steiner, Township Solicitor David Backenstoe, and Township Engineer Kevin Horvath from Keystone Consulting Engineers (KCE).

The next meeting is Tuesday, February 1 at 6 pm. The Auditors reorganization meeting will be January 4 at 7pm.

### **REORGANIZATION MEETING**

#### **Appoint Chairman**

Attorney Backenstoe sought a motion to make Mr. Piorkowski chairman.

**Mr. Shaffer made a motion to appoint Daniel Piorkowski chairman**

**Mr. Tirrell seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

#### **Appoint Vice-Chairman**

**Mr. Piorkowski made a motion to appoint David Shaffer vice chair**

**Mr. Tirrell seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

#### **Approve Treasurer's Bond**

**Mr. Tirrell made a motion to approve the treasurer's bond for \$1 million from Travelers Insurance**

**Mr. Shaffer seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

#### **Appoint Road Masters**

**Mr. Shaffer made a motion to appoint Mr. Piorkowski, Mr. Tirrell, and Mr. Shaffer as road masters**

**Mr. Tirrell seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

#### **Appoint Sewage Enforcement Officer (1 Year Term)**

**Mr. Tirrell made a motion to appoint Chris Noll as sewage enforcement officer**

**Mr. Shaffer seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

**Appoint Alternate Sewage Enforcement Officer**

**Mr. Shaffer made a motion to appoint Eric Erb as alternate sewage enforcement officer**

**Mr. Tirrell seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

**Appoint Vacancy Board Chairman (1 Year Term)**

**Mr. Tirrell made a motion to appoint Glen Shoemaker as vacancy board chairman**

**Mr. Shaffer seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

**Establish Regular and Special Meeting Dates/Establish Deadlines & Payment for Invoices**

**Mr. Shaffer made a motion to establish the regular and special meeting dates, and establish deadlines of payment for invoices as the following:**

**Board of Supervisors meets the first Tuesday of each month at 6:00 pm**

**Zoning Hearing Board meets the first Wednesday of each month at 6:00 pm**

**Land and Environmental Protection Board meets the second Monday of each month at 7:00 pm**

**Recreation Commission meets the third Thursday of each month at 7:00 pm**

**Planning Commission meets the fourth Monday of each month at 7:00 pm**

**Historical Commission meets the last Tuesday of each month at 6:00 pm**

**Community Days Committee meets the second Thursday of each month at 6:30 pm**

**Invoices due the last Monday of each month**

**Mr. Tirrell seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

**Designate Depositories**

**Mr. Tirrell made a motion to designate Embassy Bank and PLGIT as the depositories**

**Mr. Shaffer seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

**Appoint Township Solicitor (1 Year Term)**

**Mr. Shaffer made a motion to appoint David Backenstoe as solicitor for \$5,000/month/year**

**Mr. Tirrell seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

**Appoint Township Engineer (1 Year Term)**

**Mr. Tirrell made a motion to appoint Kevin Horvath of Keystone Consulting Engineers**

**Mr. Shaffer seconded the motion**

**Public comment**

Ms. Jennifer Weidner asked if this was a straight fee. Mr. Steiner said there is a fee schedule.

**Motion carried with all Supervisors present voting aye**

**Appoint Township Auditor**

**Mr. Shaffer made a motion to appoint BBD, LLP for \$6,800 per year for one year**

**Mr. Tirrell seconded the motion**

**Public comment**

Mr. Steiner asked if they are appointing for one year or for three years. He explained the firm appears to do smaller, rural townships. Some are in this area, and others are in the Philadelphia area. He reached out to four of the municipalities with three who responded and said BBD is very good. One said they haven't seen a price increase in ten years. When compared to the other pricing, noting Campbell was at about \$11,000 and Riley and Company was at about \$9,800 whereas BBD was at \$6,800. It being the first time they're doing this, he thinks it is a good price especially with the feedback received. He suggested they accept a single term and see how it works out. Mr. Shaffer and Mr. Tirrell agreed.

**Motion carried with all Supervisors present voting aye**

**Appoint Earned Income Tax Collector**

**Mr. Tirrell made a motion to appoint Keystone Collections per Northampton County TCC as the earned income tax collector**

**Mr. Shaffer seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

**Appoint Local Services Tax Collector**

**Mr. Shaffer made a motion to appoint Keystone Collections as Local Services Tax Collector**

**Mr. Tirrell seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

**Appoint Township Manager/Secretary/Treasurer**

**Mr. Tirrell made a motion to appoint Nicholas Steiner to Manager/Secretary/Treasurer for 2022**

**Mr. Shaffer seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

**Resolution 2022-1 Township Manager Compensation**

**Mr. Shaffer made a motion to approve Resolution 2022-1 Township Manager Compensation for 2022 at \$81,900**

**Mr. Tirrell seconded the motion**

**Public comment**

Ms. Jennifer Weidner asked what the salary was in 2021. Mr. Steiner said it was \$78,000.

**Motion carried with all Supervisors present voting aye**

**Appoint Zoning & Building Officer**

**Mr. Tirrell made a motion to appoint Jason Harhart as Zoning and Building Officer**

**Mr. Shaffer seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

**Appoint Alternate Zoning & Building Officer**

**Mr. Shaffer made a motion to appoint Chris Noll as alternate Zoning Officer**

**Mr. Tirrell seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

**Appoint Open Records Officer per Resolution 2022-2 Open Records Officer for 2022**

**Mr. Tirrell made a motion to approve Resolution 2022-2 Open Records Officer for 2022 establishing Nicholas Steiner as the Right to Know Officer**

**Mr. Shaffer seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

**Appoint Emergency Management Coordinator**

The Township is waiting to hear back from the fire department. Mr. Steiner thinks the Township has a candidate that Fire Chief Jon Mann and Chief Gary West have been discussing. They still need to meet with the candidate and discuss. In the interim, the emergency management coordinator per the emergency management plan is Fire Chief Jon Mann. Ms. Weidner asked if they can say who the candidate is. Chief West said John Hofacker.

**Establish Subdivision & Land Development Application Review & Fee Schedule**

**Mr. Shaffer made a motion to approve Resolution 2022-3 Fee Schedule for 2022**

**Mr. Tirrell seconded the motion**

**Public comment**

Mr. Steiner asked if any fees changed for 2022. Mr. Harhart said they did not.

**Motion carried with all Supervisors present voting aye**

**Establish Junkyard Permits Rates/Solicitation Permit/Animal Boarding Fee**

**Mr. Tirrell made a motion to establish junkyard permits at \$500, solicitation permits at \$25, and animal fee at \$25 for 2022**

**Mr. Shaffer seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

**Appoint Zoning Hearing Board Member – (2) Five-Year Term**

**Mr. Shaffer made a motion to appoint Jeffrey Ayers and Jeffrey Delogolos to the Zoning Hearing Board for five-year terms**

**Mr. Tirrell seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

**Accept Resignation of Michael Kuchavik Jr from Planning Commission**

**Mr. Tirrell made a motion to accept the resignation of Michael Kuchavik Jr from Planning Commission**

**Mr. Shaffer seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

**Appoint Planning Commission Members – (2) Four-Year Term, (1) One-Year Term, (1) Three-Year Term**

**Mr. Shaffer made a motion to appoint Jason Harhart and David Frey to four-year terms, John Wetzel to a three-year term, and Max Bauer to a one-year term on the Planning Commission**

**Mr. Tirrell seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

**Appoint Recreation Commission Members – (2) Five-Year Term**

**Mr. Tirrell made a motion to appoint David Ball and Bob Bealer to the Recreation Commission for five-year terms**

**Mr. Shaffer seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

**Appoint Historical Commission Members – (3) Five-Year Term, (1) One Year Term**

**Mr. Shaffer made a motion to appoint Charmain Bartholomew, Janice Graver, and Kim Silfies for five-year terms to the Historical Commission**

**Mr. Tirrell seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

Mr. Steiner said they still have a one-year term if anybody is interested.

**Appoint Community Days Committee Members – (2) Three-Year Term**

**Mr. Tirrell made a motion to appoint Lois Kerbacher and Rebecca Miklas to three-year terms to the Community Days Committee**

**Mr. Shaffer seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

**Appoint Americans with Disability Act Committee – (3) One-Year Term**

Did not receive interest.

**Establish Employee Non-Contract Wages, Pension Rate**

**Mr. Shaffer made a motion to establish the Public Works Director at \$70,000, the remaining full- and part-time employee wages at 3%, and pension at \$3.00 per hour**

**Mr. Tirrell seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

**IRS Mileage Rate for 2022**

**Mr. Tirrell made a motion to establish the mileage rate for 2022 at 58.5 cents per mile**

**Mr. Shaffer seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

## **REGULAR MONTHLY MEETING**

### **SUB-DIVISIONS AND LAND DEVELOPMENT**

#### **WAIVERS & DEFERALS**

#### **REGULAR BUSINESS**

#### **TOWNSHIP SOLICITOR**

##### **Agritainment Zoning Laws**

At a previous BOS meeting, Mr. Ayers asked the Board to consider a new trend in a lot of rural municipalities: agritainment or agritourism. Attorney Backenstoe is very familiar with this concept and serves in townships that have adopted these types of ordinances. This trend has arisen from farms who may be struggling due to the economy, nature of their farms, or size of their farms. The zoning ordinance would allow certain accessory uses with farms. For example, with agritainment or agriculture entertainment, a lot of townships will allow wedding venues at a farm or allow private events. Agritourism is big in Macungie and has been used in Plainfield to allow pick your own operations which isn't a permitted use in Moore Township. Wineries and wine tasting, corn mazes, petting zoos, farm and garden tours, sales and crafts, restaurants, taverns, breweries, and microbreweries would fall in this category. People think of Moore Township as agriculture, and people might ask why they would allow wineries or something like that. This is something the Board would have to consider. Plainfield, a year or two ago, allowed for repurposing. If there's an old barn the farmer doesn't want to fix to continue farming, Plainfield allows them to repurpose the farm. They still have a farm, but this barn could be repurposed for a winery or wine tasting with vineyards allowed to grow on the property. They would also allow to purchase wines offsite but bottle on the facility and have wine tasting parties or events. Those are some ideas when discussing agritainment or agritourism. They currently are not permitted under the Township's zoning ordinance. The Township does have, under agricultural accessory uses, agriculture entertainment. It is restrictive noting there needs to be 10 contiguous acres and the use has to come in as a special exception. It doesn't spell out what he thinks Mr. Ayers is referring to such as corn mazes, petting zoos, pick your own product, wineries, etc. This isn't something they can approve tonight if it is to be considered. The Board would need to make a motion to have the Planning Commission review and discuss ideas, and they can come up with ideas they feel is appropriate which would then be presented to the Board for the formal ordinance process. Some townships like it, some do not. Mr. Piorkowski asked confirmation it is currently allowed as a special exception. Attorney Backenstoe said it is, but it is not spelled out. He read some of the provisions in the current zoning ordinance. They include some items, but they don't really spell out things like corn mazes, petting zoos, wineries, etc. He thinks they would need a use variance. Mr. Ayers explained North Whitehall and Upper Macungie are experiencing this. Some of them set up live bands and fireworks displays, and the neighbors aren't happy. What was up to fifty cars is now 200-300 cars. As long as it's under special exception, it goes to the Planning and Zoning boards to get the size and scope. He thinks more needs to be spelled out because if it's not listed specifically prohibited, they can do it. If it isn't addressed now, it will be addressed down the road. Fireworks and live bands are his two major concerns. He isn't against this, but the size and scope needs to be contained. They need to be able to control traffic and noise using an example of Delps Road being backed up with large amounts of traffic due to these events. He noted what happens in other townships will eventually come here. Mr. Tirrell asked confirmation pick your own is not allowed. Attorney Backenstoe said they do not have pick your own in the law. Mr. Tirrell said they do have pick your own operations in the Township. He thinks it's worth asking the Planning Commission to look at it. He's for agriculture noting he grew up at Seiple Farms right when they did pick your own. They would've gone

under if they didn't do pick your own. He agrees with Mr. Ayers in that he's for a lot of these things but putting some controls in place is probably a good idea. Mr. Shaffer agrees noting he doesn't want to restrict them to the point where they were unable to have their farm. If that's the way they make their money, he thinks that should be approved especially in a farm preservation township. They want these farms to stick around instead of warehousing, housing, or anything like that. He thinks there's a place and location for it agreeing they don't want heavy traffic on Delps Rd or any other back rural road. Mr. Shaffer continued, he's been to Grimm's and has seen what they've been able to do. He also pointed to Unangst Tree Farm. He thinks it's great, but he doesn't want to see it on rural roads that can't handle it. He doesn't have a problem with Planning looking at it, but he doesn't know how they're going to word this and not be so restrictive on people trying to make a living on the farm. They want to give every opportunity to keep going on the property and make something out of it instead of selling. Attorney Backenstoe said a lot of things have good feel to it. They can note things like corn mazes as an accessory use with some limitations or restrictions. The other stuff like wineries or repurposing gets more complicated. Other things can be added as accessory uses to a principal farm. In other words, they can't not have a farm and have the corn maze. As long as you have a farm, you can have a corn maze. Mr. Piorkowski thinks they should get feedback from Planning. Attorney Backenstoe agrees noting the Zoning Officer will also be able to look at it and discuss ideas. Mr. Shaffer mentioned pick your own Christmas trees and asked Mr. Harhart if a pick your own Christmas tree farm would come before Planning or Zoning. Mr. Harhart said they never have. Mr. Piorkowski asked if it's never been addressed. Mr. Harhart said it has always been considered agricultural use to raise and sell Christmas trees on your property. The Township never had issues with those operations. Mr. Shaffer said that's understandable. Mr. Ayers said he's mostly concerned with bands and fireworks. Mr. Shaffer understands and is thinking about where they draw the line. He continued, Mr. Ayers's opinion appears to be bands and fireworks. Mr. Shaffer assumes they need to get a permit from the Township anyway for fireworks. Mr. Ayers said if they come for a fireworks permit, can they stop them from shooting off the fireworks. Mr. Piorkowski said a few years back, somebody had a party for their wife and had to get a million dollar bond noting it's been done in the Township. Mr. Steiner said the issue is them coming to the Township and getting a permit. Mr. Ayers would really like to see the supervisors increase fees and penalties for people not getting permits. The fines are ridiculous that it's worth taking the risk of getting caught. Mr. Piorkowski said that's a different topic.

**Mr. Shaffer made a motion for Attorney Backenstoe to take the agritainment and agritourism concept to the Planning Commission**

**Mr. Tirrell seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

Mr. Piorkowski said to Mr. Ayers he thinks the Zoning and Planning boards should make recommendations to the Board if they feel fines and fees aren't high enough. The Board could then entertain it at a different point.

## **ORDINANCES**

### **Ordinance 2022-1 SR 946 Brake Retarder Prohibition**

Attorney Backenstoe explained there were complaints of jake brakes being used on this state road. Mr. Horvath prepared a report and memorandum where he thought the use of brake retarders should be prohibited. This was submitted to PennDOT, and he thinks PennDOT approved it. In its simplest terms, in accordance with Second Class Township Code, the Pennsylvania Motor Vehicle Code, and pursuant to the Township engineer study, they have an ordinance which would prohibit and indicate no person shall

operate and no owner shall permit the use of brake retarders on SR 946 from Township line east to the intersection of SR 946 and Hoch Road. Signs would need to be properly installed.

**Mr. Tirrell made a motion to adopt Ordinance 2022-1 SR 946 Brake Retarder Prohibition**

**Mr. Shaffer seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

Attorney Backenstoe excused himself from the meeting and thanked the Township for the appointment.

#### **MINUTES**

**Mr. Shaffer made a motion to approve the minutes from December 7, 2021 and December 20, 2021**

**Mr. Piorkowski seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

#### **FINANCIAL REPORT**

**Mr. Tirrell made a motion to approve the Financial Report**

**Mr. Shaffer seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

#### **PAYMENT OF THE BILLS**

**Mr. Shaffer made a motion to pay the bills**

Mr. Steiner noted bills for the month from General Checking are \$28,843.96, and the Liquid Fuels bills are \$5,020.90.

**Mr. Tirrell seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

#### **APPROVE PAYROLL**

**Mr. Tirrell made a motion to approve the payroll**

**Mr. Shaffer seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

#### **POLICE DEPARTMENT**

Chief Gary West read the report for the month of December 2021.

#### **FIRE & AMBULANCE**

Mr. Jason Harhart read the November fire and ambulance report.

#### **PUBLIC WORKS DEPARTMENT**



Mr. Craig Hoffman said leaf collection ended December 17. It went well, and he didn't have many complaints. They are now preparing for the winter season and snow removal.

#### **FIRST REGIONAL COMPOST AUTHORITY (FRCA)**

No report.

#### **NAZARETH COUNCIL OF GOVERNMENTS (COG)**

No meetings, no report

#### **RECREATION COMMISSION**

##### **Snack Stand Fire Suppression Systems**

Mr. Tirrell said the commission approved upgrading the fire suppression systems in the snack stands. Mr. Steiner said A+ Fire Protection, the entity who takes care of the Township's fire suppression system, submitted a quote of \$3,200 to take care of the football and baseball stands. The Board previously discussed waiting longer to make a decision, but A+ asked if we get it done sooner to order and receive the material. Prices are also fluctuating.

**Mr. Shaffer made a motion to upgrade the fire suppression systems at the snack stands for a total of \$3,200 for A+ Fire Protection**

**Mr. Tirrell seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

#### **HISTORICAL COMMISSION**

No report.

#### **LAND & ENVIRONMENTAL PROTECTION BOARD (LEPB)**

The LEPB did not meet in December and will meet next Monday at 7pm at the municipal building. Mr. Shaffer reported the newsletter is finished. He thanked Ms. Kerbacher for her help. He also thanked Mr. Tirrell, Mr. Zachary Zeitner, Mr. Ayers, Chief West, Mr. Hoffman, Mr. Steiner, and Mr. Horvath for completing articles in a quick manner. He is hoping they will get the newsletters out by midsummer this year.

Mr. Steiner said one of the requirements for MS4 is to have a public meeting or public educational forum. Mr. Horvath said at least once during the year, they should have something on the agenda regarding an MS4 discussion update and should be publicly advertised. Mr. Steiner asked if that is something the LEPB could take on. Some of the presentations he attended were run by the stream conservancies. Penn State also provides information concerning MS4. Mr. Shaffer asked if this would be good for the annual open house. Mr. Steiner suggested they do a MS4 session in the spring and the preservation open house in the fall. He asked if Mr. Shaffer could take that back to the LEPB noting it would make them more in compliance with MS4. Mr. Horvath said he could come to one of the meetings and provide a refresher on what the program is all about including things the environmental committee could help with. Mr. Shaffer will take the information back to the board.

#### **COMMUNITY DAYS COMMITTEE**

Ms. Kerbacher said they didn't hold a meeting in December and doesn't think they are holding a meeting in January. She will confirm and let Mr. Steiner know to advertise the reorganization meeting.

#### **ZONING AND BUILDING OFFICER**

Mr. Harhart said his December report will be included with his January report and submitted in February.

### **TOWNSHIP ENGINEER**

Mr. Horvath thanked the Board for the reappointment and looks forward to another year serving the Township.

### **Schiavone Farm Sediment Erosion Project**

Last month, KCE received an application for payment from the contractor. It was under review and sent back to the contractor with some questions. They haven't received the application back. Until further notice, that payment is off the table. The project was finished for the end of the season.

Another item related to Schiavone Farm concerns the HOP. Mr. Horvath was able to speak with someone at PennDOT and get some guidance relative to improvements needed along Bushkill Drive that would facilitate getting the permit closed out. Last they met, he suggested he speak with PennDOT to discuss a conceptual design he thinks is a cost effective, reasonable improvement along Bushkill Drive which would basically consist of a grass line channel to reestablish proper drainage along the road sending the water to the cross pipes. The work done by PennDOT a few years ago has been silted and sedimented over, so he is proposing to improve upon it and reestablish drainage in the direction he thinks it should go. He presented preliminary design information and a narrative to Mr. Brian Boyer of PennDOT about three weeks ago. He received a response this morning in which he agreed with Mr. Horvath's summary of the previous meeting. He was also in concurrence with his proposal in theory. Mr. Boyer instructed him to submit more formal designs through the online permit system. He can now proceed on this path and will hopefully have an answer before too long.

### **Pool Road**

Mr. Horvath also spoke to Mr. Boyer about the Pool Road issue. At the last meeting, he informed the Board that he had spoken with the signs permitting person who told him it is an HOP issue. He wanted additional information before heading down that path. Mr. Boyer said the intersection is not permitted because it preceded their permitting process. In his estimation, it would be a significant undertaking to get it permitted because of site issues and intersection improvements required. Mr. Boyer agreed to speak with his boss and let Mr. Horvath know if he would agree to send it back to the signage department rather than go through the permitting process. Ms. Weidner asked if they are back to signage for one way out or do not make a left turn signage. Mr. Steiner and Mr. Horvath said this would still be the one way out. Ms. Weidner asked if this is the do not make a left-hand turn sign. Mr. Steiner said this would restrict the traffic. Mr. Horvath said if for some reason the boss isn't ok with that, maybe the bigger signs is a fallback position. Right now, they're going for the one way out. Mr. Ayers asked if it's possible that since Pool Road doesn't have a permit, PennDOT will come back and close that end of the road. Mr. Horvath said anything is possible, but he doesn't think anybody is looking to do that. Mr. Ayers asked if it was possible if PennDOT deemed it a dangerous intersection. Mr. Horvath does not foresee it going that way, but it is not out of the realm of possibilities. Mr. Steiner said they recognize it as a road noting they receive Liquid Fuels for it.

### **TOWNSHIP MANAGER**

Mr. Steiner and Mr. Harhart have been looking into an electronic permitting system for the website. They looked into two or three companies previously. They recently had a presentation from iWorq about two or three weeks ago. The system looks cleaner and more streamlined. It also includes a payment option. It's still expensive but not nearly as expensive as the other vendors. They budgeted through the ARPA funds to add a payment feature to the website. He thinks this would give them the option while also creating a streamlined workflow for the permitting process. Mr. Steiner felt more comfortable with this

system compared to others, but he hasn't been able to discuss with Mr. Harhart. Mr. Tirrell asked if this would be for someone looking for a driveway permit. They'd be able to go online, fill out a form, and pay. Mr. Steiner confirmed noting instead of printing out a pdf and sending to Mr. Harhart through mail or coming to the door and handing cash or check, they could complete online and pay via credit card. They could still follow the old process. The workflow would also ensure everything flows properly for online submissions. They could also do the fireworks, rec, and other permits. This might solve all their problems while the other systems included additional add-ons.

## **RESOLUTIONS**

### **Resolution 2022-4 Non-Uniform Pension Plan Rate**

This resolution formally adopts the non-uniform pension plan rate at \$3.00 per hour up to 40 hours a week.

**Mr. Shaffer made a motion to approve 2022-4 Non-Uniform Pension Plan Rate**

**Mr. Tirrell seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

### **Resolution 2022-5 Police Pension Plan Contribution Exoneration**

Through collective bargaining, officers are not required to contribute to their pension plan.

**Mr. Tirrell made a motion to adopt Resolution 2022-5 Police Pension Plan Contribution Exoneration**

**Mr. Shaffer seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

### **Resolution 2022-6 Chief Administrative Officer Police Pension Plan**

Resolution 2022-6 establishes Mr. Steiner as the chief administrative officer of the police pension plan.

**Mr. Shaffer made a motion to approve Resolution 2022-6 Chief Administrative Officer Police Pension Plan**

**Mr. Tirrell seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

### **Resolution 2022-7 COVID-19 Policy Update – Masking, Social Distancing, Isolation, & Quarantine**

**Mr. Tirrell made a motion to adopt Resolution 2022-7 updating the COVID-19 policy**

**Mr. Shaffer seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

## **OLD BUSINESS**

## **NEW BUSINESS**

### **County Tax Exoneration**

The Board received a county tax exoneration request for property H6 20 20-L-8T 0520 for Howard and Tracy Miller. Moore Township real estate taxes base amount and penalty amount was returned to the Tax

Claim Unit for collection. The parcel was deactivated due to the home being demolished April 1, 2021 causing the parcel to be deleted. The county is requesting the Township's authorization to exonerate the tax and penalty based on the effective date of April 1, 2021.

**Mr. Shaffer made a motion to exonerate the tax and penalty at Parcel H6 20 20-L-8T 0520**

**Mr. Tirrell seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

#### **County Repository Sale Property**

The county received a bid for repository sale property at G5SE3 10 1 0520C Chestnut Street in the amount of \$152.00. The county is looking for the Township's approval of the sale.

**Mr. Shaffer made a motion to approve the repository sale for property G5SE3 10 1 0520C at the received bid of \$152**

**Mr. Tirrell seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

#### **CORRESPONDENCE/MEMOS**

#### **OPEN TO THE FLOOR**

#### **ADJOURNMENT**

**Mr. Shaffer made a motion adjourn the meeting at 7:00 PM**

**Mr. Tirrell seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

Respectfully submitted,

Nicholas C. Steiner  
Township Manager

**Not intended to be word for word, but a synopsis of the meeting.**