

The Regular Monthly Meeting for the Moore Township Board of Supervisors (BOS) was called to order on Tuesday, June 7, 2022 by Chairman Daniel Piorkowski at 6:00 PM. The meeting was conducted at the municipal building. Members present were Chairman Daniel Piorkowski, Vice Chairman David Shaffer, Supervisor Michael Tirrell, Township Manager Nicholas Steiner, Attorney Lisa Pereira filling in for Township Solicitor David Backenstoe, and Township Engineer Kevin Horvath from Keystone Consulting Engineers (KCE).

SUB-DIVISIONS AND LAND DEVELOPMENT

#22-02P/F Jason Kocher Conditional Approval

Mr. Gable reported Planning Commission (PC) did not have a quorum. The plan was discussed with Mr. Horvath and under the direction of Attorney David Backenstoe, Mr. Gable decided to move the plan to the Board of Supervisors because it met all the requirements. It does not have a PC recommendation. Mr. Piorkowski asked what the members present thought. Mr. Gable said they couldn't take a formal vote, but based on the discussion it was moved forward. Mr. Horvath has no concerns. He received a revised set of plans, and they're in the process of addressing the concerns in the May 19 Keystone review letter.

Mr. Shaffer made a motion to approve #22-02P/F Jason Kocher Conditional Approval with conditions set forth in Keystone review letter dated May 19, 2022

Mr. Tirrell seconded the motion

Public comment

None

Motion carried with all Supervisors present voting aye

Mr. Jason Kocher asked a question regarding the 2,000 sq ft of land donation or \$2,000 at the discretion of the Board of Supervisors. They preserved approximately 25 acres. Mr. Piorkowski asked if the dollar amount is the recreation fee. Mr. Tirrell clarified the donation of land is in lieu of the \$2,000 recreation fee. The person with Mr. Kocher asked if the preservation of land would replace that donation or fee. The answer was no.

Mr. Gable reported the commission had a special exception, and they proceeded in the same manner with the plan to the Zoning Hearing Board (ZHB).

WAIVERS & DEFERALS

REGULAR BUSINESS

MINUTES

Mr. Shaffer made a motion to add the road plan workshop meeting minutes from May 26, 2022 to the agenda

Mr. Tirrell seconded the motion

Public comment

None

Motion carried with all Supervisors present voting aye

Mr. Tirrell made a motion to approve the minutes from May 3, 2022 and May 26, 2022

Mr. Piorkowski seconded the motion

Public comment

None

Motion carried with all Supervisors present voting aye

FINANCIAL REPORT

Mr. Shaffer made a motion to approve the Financial Report

Mr. Tirrell seconded the motion

Public comment

None

Motion carried with all Supervisors present voting aye

PAYMENT OF THE BILLS

Mr. Tirrell made a motion to pay the bills

Mr. Steiner noted bills for the month from General Checking are \$144,282.21. The Liquid Fuels bills are \$13,188.06.

Mr. Shaffer seconded the motion

Public comment

None

Motion carried with all Supervisors present voting aye

APPROVE PAYROLL

Mr. Shaffer made a motion to approve the payroll

Mr. Tirrell seconded the motion

Public comment

None

Motion carried with all Supervisors present voting aye

POLICE DEPARTMENT

Chief Gary West read the report for May 2022.

Part-Time Officer

Chief West said they haven't received the MPOETC paperwork required under Act 57, so they cannot proceed with hiring the part-time officer.

FIRE & AMBULANCE

Mr. Jason Harhart read the April 2022 fire report. The ambulance report is unavailable due to the ambulance fire that occurred at the station.

PUBLIC WORKS DEPARTMENT

Update Road Specs for SALDO

Mr. Hoffman asked the Board to authorize Mr. Horvath to prepare updated specs for roads in SALDO. Mr. Tirrell asked for additional information. Mr. Hoffman said the current SALDO requires only two inches of stone under a road. The Township is trying to preserve roads and make them last longer. The SALDO doesn't currently support the necessary thirty-year life of a road. The current specs allow the road to last ten years.

Mr. Tirrell made a motion to authorize Mr. Horvath to prepare road specifications for an amendment to the SALDO

Mr. Shaffer seconded the motion

Public comment

None

Motion carried with all Supervisors present voting aye

Mr. Horvath will speak with Mr. Hoffman and provide updated specs at the next meeting. Attorney Pereira explained that once specifications are finalized, an amendment to the SALDO would be prepared and reviewed by both the Planning Commission and LVPC. It would then be advertised for a subsequent hearing.

FIRST REGIONAL COMPOST AUTHORITY (FRCA)

The FRCA received approval for a \$350,000 902 grant for the second year in a row, which is unusual. It gives them \$700,000 to purchase a new grinder. Mr. Gable continued, they are also looking to purchase new containers and a small on-site vehicle to move around tools and equipment. All the equipment is running, and he doesn't think there are problems at the Township. The FRCA is not getting as much garbage, which is good, as municipalities limited their hours. There's usually somebody present at the municipal sites when someone is dumping.

Township Yard Waste Hours

Mr. Tirrell received a couple concerns from residents about the site not being open on Sunday and closing at 3pm. It's difficult for people to get to the site after work. He asked for the rest of the Board's thoughts noting Mr. Piorkowski mentioned he received the same questions. Mr. Piorkowski had the same thoughts with regard to the 3pm closure. Saturday is an open day, and he understands it isn't open Sunday because Moore would be the only one open in the area. Mr. Gable looked at the other municipalities serving on the FRCA board. He thinks Moore has the most liberal hours other than Lehigh Township. Allen Township is open Monday-Friday, 7am-3pm, Saturday 8am-1pm, and closed on holidays. Bushkill Township requires a permit and is open Wednesdays and Fridays 7am-3pm, Saturday 8am-12pm, closed on holidays. Lehigh Township is open Monday-Friday 7am-6pm, Saturday 6am-6pm. East Allen Township and the FRCA are the same site and open Wednesday and Friday 8am-4pm, first and third Saturday from 8am-1pm, closed on holidays. Since the municipalities have changed hours, the garbage has slowed down. When it's open and nobody is at the site, they get all kinds of garbage increasing the volume needing to be picked up. The FRCA has it down to one to two trips a week. It's working for the FRCA, and it's working for Mr. Hoffman. Mr. Piorkowski understands the hours and why they did it. Residents need to work it into their schedules. Mr. Hoffman said it's been this way for a full year, and Mr. Gable said it's been closed Sunday a few years now. Mr. Gable said the few people complaining can come on Saturday, and the FRCA hopes the Township doesn't change the hours. Mr. Piorkowski understands why the hours are set noting a situation where he came up late with a whole load of yard waste. The gate was closed, so he waited until the next day. Mr. Tirrell said he owed it to the residents to bring it up for discussion. He understands everyone's point, and they will see how it goes as they monitor. Mr. Piorkowski asked if the camera makes a big difference. Mr. Hoffman said two people were dumping, and a resident reported someone dumped a bunch of wood with screws and nails. The police were able to pull up the footage and send a cop. The person was told to pick up the garbage or be cited. The garbage was picked up the next day. Mr. Piorkowski asked for the penalty. Chief West said scattering rubbish, a fine of up to \$300. Mr. Piorkowski asked if their ordinance has a particular fine, but Mr. Tirrell and Mr. Shaffer noted it falls under the section Chief West mentioned. Mr. Piorkowski said they could pass an ordinance that would impose fines. Attorney Pereira said that is correct noting there probably is an ordinance police are citing under that has its own penalty provisions provided. Mr. Steiner

said each ordinance has their own set of fines that aren't regularly updated. They are considering a general set of fines for certain types of violations to do a catch all during the codification process. He would heir on the side of sticking with what is already established. Mr. Steiner continued, one of the other benefits of knowing the site is only open 7am-3pm is a timeframe to search through the camera footage. It still took a significant amount of time for the officers to find the person, contact them, and have the person remove the garbage. Mr. Piorkowski said they need to see if they are getting enough money for the time invested. Mr. Steiner said the person cleaned up the problem, so he wasn't fined. Mr. Hoffman said it was more of an example. Mr. Jeffery Ayers agreed with Mr. Gable and Mr. Hoffman. In addition, the website or newspapers can note cameras on site are catching people to make it more of a deterrent. Ms. Jennifer Weidner doesn't think the hours should change for a few people who were probably the ones doing bad things in the back. She's glad there are cameras and agrees the person probably won't do it again. If the Township is offering Saturday hours, that's another option noting all the other townships are doing similar hours.

NAZARETH COUNCIL OF GOVERNMENTS (COG)

The COG voted unanimously to bring Hanover Township into the COG. Each member municipality now needs to vote formally.

Hanover Township Membership

Mr. Piorkowski made a motion to add Hanover Township Membership to the agenda

Mr. Shaffer seconded the motion

Public comment

None

Motion carried with all Supervisors present voting aye

Mr. Tirrell made a motion to accept Hanover Township into the Nazareth Area Council of Governments

Mr. Shaffer seconded the motion

Public comment

None

Motion carried with all Supervisors present voting aye

RECREATION COMMISSION

Mr. Tirrell said requests for rentals were approved. The new playground was installed, and Mr. Hoffman was thanked for the work done. The mulch needs to be installed before the playground is open for the public. The installation came from the Topfer Fund. The commission is looking into outdoor workout stations or exercise equipment. MTAA attended the meeting and announced they are starting a capital campaign for the lights on McCandless.

Snack Stands and Security Cameras

Mr. Piorkowski said they received complaints regarding the cleanliness of the snack stands. He asked Mr. Hoffman how Upper Nazareth handled the snack stands. Mr. Hoffman said the township owned the snack stands, winterized them, and opened them every year. The association using the snack stands were responsible through a rental agreement between the township and athletic association. There were cleanliness standards. When touch a truck was at the park, the boy scouts weren't charged a fee, but the stands were expected to be cleaned and inspected Monday morning, or there would be a charge for cleaning the facility. Mr. Piorkowski asked if a firm cleaned them. Mr. Hoffman said twice a year, once in the middle of summer and once at the end of the year. Mr. Piorkowski asked for his recommendation at the Rec Center. Mr. Hoffman is not sure how everything works at the Township. Mr. Brandon Biery

re-did one of the snack stands last year. Mr. Hoffman isn't in the snack stands all the time and doesn't see how they're regularly conducted. He assumes the Township owns and maintains the buildings, so looking into a company to clean might be an idea. He deferred to Mr. Tirrell who is in the snack stands regularly and knows how they operate. Mr. Tirrell doesn't have a problem with a season ending deep cleaning. Mr. Hoffman explained MTAA uses them regularly, but there are other groups who use them. Mr. Shaffer asked if they get health inspections. Mr. Tirrell thinks they're exempt. Mr. Gable explained there was a time it was inspected every year. The Township paid a fee and received a license. Because it's volunteer, they are no longer required to be inspected. However, he has been hearing about the conditions and doesn't think once a year cleaning is enough. Mr. Piorkowski asked for his recommendation. Mr. Gable asked if the hoods are still cleaned. Mr. Steiner said the hoods are cleaned at the beginning of the year. Mr. Gable thinks, especially during the summer, the stands should be cleaned monthly because they're used every day. Speaking from experience, he understands the challenge of cleaning at the end of the night because the volunteers are tired and want to go home. Ms. Kerbacher noted they had to clean the stand every night they worked it including the floors being washed and everything wiped down. Mr. Gable said sometimes, they had to clean the stand before they could start it. Mr. Piorkowski asked what he thinks, and Mr. Gable thought at least once a month. Mr. Steiner asked confirmation there's an open up and close down list for parents in the stand. Mr. Tirrell confirmed and said, being food certified, the food contact surfaces are cleaned every time they use the stand including the roller, fryer, and pans. The floors probably need to be mopped. Mr. Hoffman isn't at the stands regularly and if there is a problem, Mr. Tirrell usually lets him know so it can be addressed. Mr. Ayers asked if the Township is liable if something goes wrong whether it's food poisoning or something else. If so, maybe a resolution or ordinance should be passed as to the responsibilities of cleanliness for the organization using it. The organization would sign acknowledging they are responsible for specific items listed in the resolution or ordinance. Mr. Shaffer asked if they would then punish a volunteer. Mr. Ayers said they'd punish the organization. Mr. Tirrell said the Township would punish the organization that helped build the place. Mr. Ayers said if they're not willing to clean it. Mr. Piorkowski said they're not looking to put blame but resolve an issue. The Township does have liability insurance. They are talking about parents volunteering and whether they're doing sufficient cleaning. Nobody here who has ever worked the stand cleans it like their own house. There is no time, energy, and most people don't want to be there in the first place. They are looking to bring a professional person to clean and make it easier for the people working the stand to maintain it. Once it's cleaned to a professional level, maintaining should be easier. Ms. Kerbacher thinks in prime baseball season, the stand is open every day, sometimes all-day Saturday and Sunday. It would help if they cleaned once a week. Mr. Piorkowski said it could be paid out of the split the MTAA gives to the Township once a year. Before MTAA splits the profits, they pay for cleaning services. Mr. Shaffer hasn't been in the snack stands and can't talk to the cleanliness, but he would like to know what other townships are doing and what are the costs. If the costs are high for a weekly basis, they need to rethink that. He thinks the first thing to do is reach out to other townships. Mr. Tirrell said a parent working the stand has a cleaning company. She gave him a quote of \$75 for one stand once a month. In the fall, they'd have two stands open. Mr. Piorkowski asked if everyone agreed once a month was enough. Mr. Shaffer can't speak to it. Mr. Piorkowski was hoping the people who had complaints would speak up. Ms. Kerbacher said if they do a good clean once a month, it would be easier to maintain. Mr. Piorkowski asked what the cost would be for twice a month. Mr. Tirrell said it would probably be another \$75. Ms. Weidner asked what she is doing for that \$75 because it sounds cheap. Mr. Tirrell said they're not deep cleaning the equipment because it's being done by the people maintaining the stand. The price includes mopping the floors, cleaning the windows, etc. Ms. Weidner thinks you'd need to put together a spec to see what is being cleaned to compare estimates. Mr. Piorkowski asked if Upper Nazareth had a spec. Mr. Hoffman said they had an agreement with each organization who used it. The Township would need to reach out to them. A cleaning service would clean the municipal building, shops, and bathrooms at the parks. If they needed to clean the stand, they

would clean the stand. Mr. Tirrell asked if they look into incorporating all the cleaning into that one company. Mr. Steiner said it would be up to the Board. Ms. Sandy Sterner has been doing it for about thirty years. Mr. Gable would keep her with the bathrooms, but he and Mr. Steiner don't think she could handle the snack stands. Mr. Steiner said she cleans the bathrooms at the Recreation Center Monday and Friday. He wants to keep the Recreation Center separate as it's different cleaning, and he doesn't know if she can take on the additional Recreation Center duties. Mr. Piorkowski said someone requested additional portable toilets, and they talked about opening the bathrooms. Mr. Steiner said they talked about additional portable toilets in the past because Lower Road is far away. He continued, they are looking into cameras and the person who installed our security cameras is doing additional research and getting specs. If they get security cameras at the Recreation Center, they may open the bathrooms at the snack stands and move the portable toilets to those areas that are further away. They aren't in a position to make a decision on that at this point. The bathrooms would then need to be cleaned more frequently, or maybe they incorporate it into this person who cleans the stands. For now, he thinks they need to figure out what other municipalities do and discuss at the next meeting.

Pavilion Rental – Weekday Evenings

Mr. Steiner gets occasional requests to rent the pavilion in the evening. He thinks \$150 is steep for two to three hours in the evening when it's the same amount for all day on a Saturday or Sunday. They can also open the pavilion as part of their work during the week. He asked the board if they are interested in establishing an alternative price for those renting the pavilion during the week for two to three hours in the evening as opposed to a full day, and whether there should be consideration for MTAA groups or the Boy Scouts. In the past, they've asked for donations to use it in the evening. Mr. Tirrell said the Recreation Commission went through the rates two years ago. He recommends asking them for this rate. Mr. Piorkowski never heard of people wanting to rent it for a couple hours. Mr. Steiner said it's rare and usually for Boy Scouts doing a ceremony, and they aren't charged. This is different in that there could be an adult birthday party.

HISTORICAL COMMISSION

The workshop with the supervisors went over the work that has been completed at the Edelman School. Mr. Tirrell thinks the building looks really good, but there's a lot of work left to do. Mr. Steiner said if anybody is interested in helping or offering their services, the Historical Commission could use it. They need a plan to know what needs to be completed. Mr. Piorkowski said they need a timeline noting he thinks the original timeline was two years. Mr. Gable said it was going to be between two and three years, but they got held up by somebody. Mr. Piorkowski said they're going on ten years with Mr. Steiner noting they purchased it at the end of 2013. Mr. Gable and Mr. Steiner also noted the windows were smashed. Mr. Piorkowski said it would be nice for the project to be complete and purpose realized before a lot of the people on the commission are no longer on the commission. Mr. Gable said the problem was always the cost. When he got the school donated, it was understood by the Board at that point in time the Township was going to be paying to fix it because they can't expect 70, 80 year old ladies to raise the money to fix the building. It's gone well up to this point, and the Township has helped a lot. The commission has helped a lot. The roof donation was a God send noting it was a \$25,000 roof. Mr. Steiner said grants require major plans, and Mr. Gable said most grants are for record protection. They're looking for construction. Mr. Steiner said most of the construction grants he saw required to know number of visitors expected, how often it's open, etc. He isn't sure if they will meet the thresholds with what they plan to do with it. Mr. Gable offered to sit down with Mr. Piorkowski if he wants to know what the plan was. Mr. Tirrell said they met one of the last students who went to the school at the meeting.

LAND & ENVIRONMENTAL PROTECTION BOARD (LEPB)

Mr. Bob Romano said there will be an Open Space open house on September 12, 7pm at the pavilion. Ms. Dawn Gorham of Wildlands Conservancy will present the program. There will be a memo in the newsletter and letters sent to property owners.

The ponds at Schiavone Park were stocked with largemouth bass, perch, blue gills, and minnows. Mr. Romano thanked the Public Works Department and Mr. Hoffman. He gave a special thanks to Mr. Jesse Longley who he thinks moved almost the entire load of fish to the ponds himself and seemed to have a great time doing it. Public Works also did a great job planting about sixteen new trees. Rocks were also moved to delineate parking and keep people off the grassy area they were having problems with.

Mr. Romano and Mr. Thomas Roberts went to the Planning Commission to discuss solar panels on large commercial buildings and having the LEPB to do an additional review on plans from an environmental standpoint. It was discussed, but they'll go back this month for feedback.

The newsletter is being wrapped up. Ms. Kerbacher said they're waiting for an article from LEPB.

Electric at Schiavone Park

Mr. Hoffman and Mr. Steiner met with Mr. Mike DalCin and Met-Ed at Schiavone Park. At the last meeting, the Board approved moving forward with overhead service. In speaking with Met-Ed and their requirements, it isn't going to suit the Township's needs including any long-term electric needs of the park. Mr. DalCin is designing an underground service. Met-Ed gave them information on what they want and how to do it. Overhead is becoming more uncommon. They want a pole 15 ft off the road, and it can't be placed anywhere else. It isn't feasible to have the pole there and run to the park. Mr. Steiner said the location of the pole would also be in an area where accidents occur. Mr. DalCin had a better idea of what work he would need to do with Met-Ed. It's different with overhead and underground. They are waiting on numbers to figure out the two costs. With the overhead limitations, they are waiting to hear back regarding the underground before they give the Board information to decide.

COMMUNITY DAYS COMMITTEE

Donation letters were sent, and donations are starting to arrive. Ms. Kerbacher continued, Triple Dog Dare will perform at the Recreation Center on Friday from 6-10pm. There will be food trucks and beverages. They are also holding a movie night July 15. Dollar night at the previous movie went well. Otherwise, they're on track and still working on Community Days. Anyone interested in volunteering are welcome.

ZONING AND BUILDING OFFICER

Mr. Harhart submitted his report for the month. The June 15th ZHB meeting is rescheduled to Wednesday, July 6 at 6pm at Moore Elementary School due to Solicitor Backenstoe having a death in his family. He spoke to both Attorney Backenstoe and Attorney Jim Preston. They will both be able to attend July 6 which is the normal ZHB meeting date.

TOWNSHIP ENGINEER

Schiavone Farm Sediment Erosion Project

The contractor anticipates being at Schiavone farm as early as Thursday this week, as late as next week pending the weather. Since they matted the channel last year, they plan to do an aeration in hopes of puncturing and allowing the seed to settle into the mat. They're going to overseed the mat with hydroseed. If it isn't successful, they'll need to do something else.

Schiavone Farm HOP

The PennDOT HOP was finally closed out. Mr. Horvath thanked Mr. Hoffman and the Public Works Department for finishing the channel. Plans have been signed by the Township, he will take them to LVPC for signature, and by the end of next week the plans will be recorded creating two separate properties.

Pool Road

Mr. Horvath has not heard back from PennDOT. On May 5, Mr. Steiner sent the revised plan to PennDOT signage department. Mr. Horvath sent an email today and hopes to hear back before the next meeting.

MS4 Projects

Mr. Horvath reviewed Attorney Backenstoe's draft agreement. He and Attorney Backenstoe need to get together to sure up language and send out the agreements.

Road Plan Update

A road program presentation was made by KCE to the Board of Supervisors. A resident attended. Mr. Horvath thinks they were able to convey a lot of information to the Board and thinks there's an understanding of the challenges faced by the Township as far as financing the extensive road system. They provided a framework for the Board to make the best uses of its resources to spend that money effectively in hopes of bringing road conditions up to a certain point. Further, Keystone highlighted this is a rural community, and there needs to be an acknowledgement there won't be pristine roadways. They can concentrate on different methodologies for prolonging roads, and keeping them from degrading to the point they're hazardous or not useful. Mr. Steiner said the presentation is available on the Public Works Department website. Mr. Piorkowski asked how the Township compares to the roads of other municipalities in the area. Mr. Horvath said it's difficult. Many communities don't have a program. Given the challenges with all the roads the Township has and limited population compared to the other townships, it's probably not in as good shape as others. However, he can't give each community's grades because this classification was tailored to Moore Township. He thinks its representative of the functionality of the Township's road system which are functional, but not fantastic. They work, and they want to keep them working. Mr. Piorkowski said they got a D, with Mr. Horvath thinking it was a D+. Mr. Piorkowski said if you look at the presentation, a D+ wasn't a bad grade as there's also an E grade. It's middle of the road. Mr. Horvath said D+ is a functional road, but there are still candidates for not full reconstruction which allows them to stretch their dollars because the roads haven't degraded to a point where they're gone. Mr. Piorkowski said if they improve SALDO, it will allow them to spend less money down the road in those areas. Mr. Hoffman said townships around them don't have as many roads. Mr. Piorkowski understands it's all relative as they may have more roads and more rural roads. It's good to have a plan in place knowing their deficiencies and how to plan. The report is out and might be a good start for people to understand the challenge.

The agreements for the 2022 projects are signed with AMS, and a start time is no earlier than September 6. He will work with Mr. Hoffman and the contractor to ensure prep work is prepared before the oil and chip.

Culverts on Church Rd and E Walker Rd

Mr. Horvath provided a Keystone letter outlining information and recommendations relative to two culverts in dire need of replacement. The culvert on Church Road has completely failed. E. Walker is still passable, but the situation is changing. Starting with E. Walker, KCE is recommending an aluminum corrugated arch pipe similar to what was installed at E. Best Rd, Keeler Rd, and Delps Rd. The earliest was installed by Township personnel while the other two were bid out. Keystone recommends a 73"x55"

aluminum arch pipe with a capacity of 142 CFS compared to what's there now which has a capacity of 92 CFS. This is less complicated of an installation than Church Rd, so a more cost-effective pipe could be used. This will be about \$130,000. For perspective, E. Best and Keeler roads came at about \$80,000 each five years ago. Those didn't include guide rail. Guide rail is included here. With costs of material and contractors as busy as they are, Mr. Horvath thinks this is a conservative estimate. The alternate is a 123"x54" box culvert with a higher capacity at 190 CFS. The cost would be about \$185,000. Keystone's recommendation would be the cheaper aluminum arch pipe. Neither option meets the SALDO requirement of 25-year storm event, but both options upgrade from the current capacity. Mr. Horvath thinks the Township might be able to do this in house, but it could be pushing the Department's limits. Mr. Steiner asked if it would be considered low volume. Mr. Horvath thinks so asking if he is considering the dirt, gravel, and low volume road program. Mr. Steiner said yes. If this isn't an immediate problem, it might be a program to consider. Mr. Piorkowski asked if it was a gravel road. Mr. Horvath said no, it would fall under the category of low volume.

Keystone was hoping to utilize an arch pipe for Church Rd as well, but it is a 25-30% higher capacity stream than E. Walker. In addition, there's very low cover over this pipe. There are currently two 36" pipes side by side. They have about three feet to work with a foot of road grade above it. The corrugated metal pipes require at least a foot of stone backfill and pavement on top to be structurally sound. Going higher with the pipe doesn't give added capacity because the water is only flowing here before it overtops the road. They were limited to a low, wider culvert and pressed into the direction of a box culvert. At 115" across by 49" deep, it would be set into the stream bed where it would be only 36" above streambed to the top of the pipe. This is the same product, different size, as was installed at Kern Road. It is a corrugated, rectangular box culvert. It bolts together on site, so it's more labor intensive. It offers a lower and wider opening to accommodate the increased stream flows. The capacity of the box culvert of the 115"x49" is about 165 CFS which is about a four-year storm. Before the existing pipes collapsed, they may have passed a two-year storm design. This would be an upgrade in capacity. Keystone also provided alternates in concrete culverts. The concrete vs aluminum box culvert is not that great in cost difference. Because the concrete is more durable, longer lasting, and the price increasing isn't as significant as the other project, they are recommending an 87"x54" concrete box culvert. The concrete surface at the top of the culvert would serve as the road surface. They could also install proper guiderail. With the aluminum culvert, there's no real way to affix a guiderail. On Kern Road, the contractor put a couple concrete pads on the culvert to set the guiderail. On Church Road, they don't have room for that. They could do a long span, but they wouldn't meet PennDOT specifications to anchor the guiderails properly. With the minor increase in cost from \$150,000 to \$170,000, their recommended concrete box culvert is a better use of the funds in terms of added capacity, safer final installation, without significant added cost. If they wanted to increase further, they could go with a larger culvert taking them from a five-year storm to a ten-year storm. Mr. Piorkowski asked confirmation the aluminum culvert isn't feasible because of the guiderail. Mr. Horvath said it's 115" across. Typically, guide rails are placed at 6.25'. They could do a 12.5' span, double up the rail, but PennDOT says there should be a certain length of rail on either side to serve as anchor points that would stabilize the longer span. Because of the driveway on one side, they don't have the ability to extend the guiderail out by 50'. Mr. Piorkowski again asked if this then wasn't an option. Mr. Horvath said this would be a step up from rest of the Township noting there are still wooden rails on some roads. They proposed a reasonable alternative that would provide stability, and that's what the cost estimate includes.

If the Board were to decide on one or both of these projects, KCE could put it out to bid and have recommendations for the August meeting. Mr. Tirrell asked Mr. Hoffman which culvert is worse. Mr. Hoffman said Church Rd has been closed since October. It's right before the Hokendauqua, so there is a lot of water. On E. Walker, the amount of water is also very significant. That culvert has been patched

together. It isn't a long-term fix. These are the two culverts in dire need of being fixed. Mr. Steiner asked if they would have significant issues at E. Walker with emergency services getting to homes without having it repaired. Church Rd has been closed the past year. There are easy work arounds for getting to places on the road. He wanted to know the situation at E. Walker. Mr. Hoffman said it's the same as Church Rd. It's a back country road with some residents on the road. People can come in from SR 946 or Valley View to get to both sides. It would impact the residents. Mr. Piorkowski asked if it would impact more on E. Walker versus Church. Mr. Hoffman said there are residents on Church, but they use the other way in and out. Mr. Steiner said they had \$500,000 budgeted for Church Rd and the MS4 projects. These cost a lot more than what was planned. Mr. Shaffer asked if they can get dirt, gravel, and low volume road funds for E. Walker. Mr. Steiner thinks it might be worth it. They can ask Mr. Jim Lawrence of the county if he still runs the program. Church Rd. should be addressed at the very least, and they can address E. Walker when they can plan more and see what fiscal year end looks like. They don't know what the MS4 projects will cost noting material costs are high.

Mr. Shaffer made a motion to move forward with the 87" x 54" concrete box culvert on Church Rd for an estimated \$170,000

Mr. Tirrell seconded the motion

Public comment

Mr. Steiner asked Mr. Horvath if they could put both out to bid. They initially thought there could be a better price with two projects in one. He asked confirmation savings would be negligible. Mr. Horvath doesn't think there would be significant savings as they'd have to demobilize and remobilize elsewhere. Mr. Piorkowski asked confirmation if they put both out at the same time, they don't have to accept the bid. Mr. Horvath said they could do it as an alternate where they can accept one, both, or neither. It could at least give them an idea of the cost they're dealing with.

Mr. Shaffer amended his motion to include the 73"x55" E. Walker aluminum arch pipe at the estimate of \$130,000

Mr. Tirrell seconded the motion

Public comment

Mr. Piorkowski asked clarification they would put out two projects individually. Mr. Horvath would like to have it as a single project because it would be as easy or easier to do it as a single project with two alternates. Contractors don't have two sets of bidding documents. They look at the same bid, here's the price for one culvert and here's the price for the other.

Motion carried with all Supervisors present voting aye

Mr. Tirrell asked confirmation from Mr. Hoffman that E. Walker Rd is above their ability. Mr. Hoffman said they would need to rent pumps and maintain them overnight. They don't just take a pipe out and put a new one in. It's more labor intensive.

TOWNSHIP SOLICITOR

No report.

TOWNSHIP MANAGER

Mr. Steiner said the fall LSA grants applied for would normally have been reviewed by this point. He emailed DCED, and they didn't have a quorum for the CFA meeting in May. He thinks they plan to vote on the statewide projects as well. They're still on hold for the police vehicles applied for in the fall as well as the paver grant applied for in the spring.

The county requires a mid-year update on the Hotel Tax Grant, so Mr. Steiner will work with Ms. Kerbacher on that report.

RESOLUTIONS & ORDINANCES

OLD BUSINESS

Municipal Building

SB 915 is the vehicle for the RACP grant. The Township project was added when last amended. This bill is usually passed during budget season. As far as next steps for renovation or a new building, Mr. Horvath provided the name of an architecture firm Keystone works with from time to time that also worked on Upper Nazareth's renovation. It's a local firm called Artefact. He spoke to one of the principles who would be happy to discuss with Mr. Steiner or the Board on taking this from an idea to a biddable project to construction. They've done this for municipalities before, so they're familiar with the process and can help guide the Township through this. The Township can also reach out to another architect. KCE can help along the way. Mr. Steiner said he can sit down with the architect to get an idea of what all this would entail. Mr. Piorkowski asked if they should hold a workshop. Mr. Steiner thinks it would be a good idea to sit down with her first and then talk about what should be discussed at a workshop. The Board sounded satisfied with that approach.

Parks, Recreation, and Open Space Plan Workshop

Mr. Steiner is waiting to hear back from Ms. Jodi Hartzell on availability. They are looking at August for the workshop with Ms. Sherry Acevedo.

NEW BUSINESS

2021 Audit

BBD, LLP completed the 2021 audit. It was sent to the Board for review.

Mr. Tirrell made a motion to accept the 2021 audit as presented by BBD

Mr. Shaffer seconded the motion

Public comment

None

Motion carried with all Supervisors present voting aye

Alternate SEO Appointment – Ian Stout

Mr. Eric Erb works out of Keystone's west office, and Mr. Ian Stout works out of the Bethlehem office. Mr. Stout works more in this area with Mr. Chris Noll. Mr. Noll requested Mr. Stout be appointed as alternate SEO.

Mr. Shaffer made a motion to appoint Ian Stout as the alternative SEO

Mr. Tirrell seconded the motion

Public comment

Mr. Bill Leiner asked what SEO stood for. A few people answered Sewage Enforcement Officer.

Motion carried with all Supervisors present voting aye

ESU Internship at AT Park – Rattlesnake Research Project

Wildlands Conservancy reached out to Mr. Shaffer regarding an East Stroudsburg University student who wants to do an internship at the Appalachian Trail Park related to rattlesnakes. Wildlands Conservancy completed the stewardship project in 2016, and one of the topics was rattlesnake dens. They're not removing anything but looking at samples. Mr. Tirrell asked if it would affect the timber project. Mr. Shaffer doesn't think the timber company can get as high as the dens are located. He will report to the student that it's ok to research the rattlesnake dens.

Schiavone Farm Sale

With the HOP closed out and the sediment erosion project almost complete, the Township can put the Schiavone farm out to bid. Mr. Steiner will work on the ad with Attorney Backenstoe to include information concerning the pending project. The goal would be an advertisement out next Thursday, if not the following Thursday, and the opening of sealed bids at the next meeting.

Mr. Shaffer made a motion to put the Schiavone farm out to bid

Mr. Tirrell asked if there's a reason they have to sell the property. Mr. Shaffer said there's no law that requires them do it. Mr. Tirrell wondered if they were looking at doing things like Bushkill Township presented last year. He asked if they need to get rid of the property. Mr. Shaffer said it's up to the Board. Mr. Steiner and Mr. Piorkowski asked why they would keep it. Mr. Tirrell said it's open space for the Township. Mr. Shaffer asked if he's referring to what Bushkill does with parks. Mr. Piorkowski said they can't convert it to anything because the rest is preserved. Mr. Steiner wasn't sure why they would go through the process of preserving and subdividing if they planned to keep it. Mr. Romano said it is preserved now. Bushkill has a different model. The Moore Township model was to purchase, preserve, and sell so they know it's not getting developed. The most they'll see is one house on the property, and the rest will stay a farm in some way. Mr. Steiner said there is a lot of demand for the property. Mr. Hoffman asked if it must be farmed. Mr. Romano said grass can grow, and Mr. Shaffer said it can be cut and bailed to be considered farming. Mr. Piorkowski asked confirmation Bushkill doesn't get money from the county or state, so when they purchase it, they can do what they want. Mr. Romano said yes, the Bushkill program is to buy the parcels and turn into parks. Moore has only ever done it with Schiavone Park and never really discussed doing more than that. Luckily, it's small because their hands are full with it. A new farm purchased by Bushkill on Broad is going to be trails. Mr. Shaffer said Moore is not at their level noting they have an Open Space Coordinator running these projects. Mr. Tirrell said once the property is gone, it's gone. Mr. Piorkowski asked if they have a different tax base. Mr. Steiner said it has nothing to do with the tax base. Schiavone was placed into the county farmland preservation program. Mr. Shaffer said the restrictions are similar, but Bushkill doesn't have to deal with the county. Mr. Romano said there are rules and regulations from the county, but they also received funding from the county for preserving the property. Mr. Shaffer is thankful to see the Schiavone Park with the Bushkill stream across the street. In the future, they should consider this.

Mr. Tirrell seconded the motion

Public comment

None

Motion carried with all Supervisors present voting aye

Mr. Steiner asked if the Board wants him to advertise in the Express Time and Morning Call in addition to the Home News. He also asked if they want to advertise multiple weeks. It will be on the website. Mr. Piorkowski asked why to incur the additional expense if it has high demand. Mr. Steiner said if it's advertised more broadly, more people may see it, and more people may want to bid. The Board didn't have a preference and left it to the discretion of Mr. Steiner.

CD Renewal

One of the larger Certificates of Deposit (CD) is up for renewal and has more options. Mr. Steiner wanted the Board's opinion. The rates are 12 months at .85% and 24 months at 1.00%. He is leaning toward the one-year CD renewal in case the rates increase during that time. He wanted their take before it automatically renewed. Mr. Steiner asked Mr. Gable how many months they usually kept it at. Mr. Gable said usually 12 to 14 months.

Mr. Shaffer made a motion to approve the CD renewal for 12 months at .85%

Mr. Tirrell seconded the motion

Public comment

None

Motion carried with all Supervisors present voting aye

CORRESPONDENCE/MEMOS

OPEN TO THE FLOOR

Mr. Leiner thanked Mr. Steiner for helping him over the last few months. He's been dealing with a substantial ailment, so he hasn't been around. Mr. Leiner would call Mr. Steiner who would give information on what was discussed at the meeting. He really appreciated it. It's really good to see everybody. The Board welcomed him back.

Mr. Zachary Zeitner said Mr. Joe Fancher (sp) of the Moore Disc Club couldn't make it tonight but wanted to bring up expansion of the Moore disc golf course. He thinks a discussion was had with Mr. Tirrell about adding eleven baskets and sixteen pads. The information was sent to the Recreation Commission. Mr. Tirrell said this was discussed last year. Since the re-organization of the Recreation Commission, Mr. Tirrell asked that he present to them before coming to the Board of Supervisors. Mr. Fancher (sp) could not make the last meeting, so he is planning on going to the next Rec Commission meeting. Mr. Zeitner said the bulletin board should be finished next weekend. Mr. Steiner asked confirmation the boy scout got final approval for the project. Mr. Zeitner said that was a separate board. This was previously approved. Mr. Piorkowski asked confirmation they would expand from eighteen. Mr. Zeitner said it would be additional baskets and tee pads on existing holes which is common in disc golf. They would throw to a more advanced pad on the same hole, or you'd put another basket on the hole. Mr. Steiner hasn't seen separate pads but has seen the separate baskets on the same hole. Mr. Tirrell said they'd play basket A or basket B.

ADJOURNMENT

Mr. Shaffer made a motion adjourn the meeting at 7:48 PM

Mr. Tirrell seconded the motion

Public comment

None

Motion carried with all Supervisors present voting aye

Respectfully submitted,

Nicholas C. Steiner
Township Manager

Not intended to be word for word, but a synopsis of the meeting.