



# Moore Township

2491 Community Drive  
Bath, PA 18014

Phone: 610-759-9449  
Fax: 610-759-9448

[www.mooretownship.org](http://www.mooretownship.org)

## Moore Township Community Days Events: Vendor Application

Complete and Return Signed Form. Make a copy for your records. Keep rules on file.

Send form to: [communitydays@mooretownship.org](mailto:communitydays@mooretownship.org) Or by mail to: Moore Township Community Days, 2491 Community Drive, Bath, PA 18014.

Event Location: Moore Township Recreation Center: 635 English Road, Bath PA 18014

Date of Event: \_\_\_\_\_

*\*For the annual community day event, vendors must be at each day the event is held*

Contact Name \_\_\_\_\_ Business Name: \_\_\_\_\_ Website \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Email Address \_\_\_\_\_

Brief Description of what you will be displaying or selling so we can be sure that vendors selling similar merchandise are not placed next to each other:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Vendor spaces are 10'x 10'. If you require a larger area, you must reserve AND pay for multiple space(s). Canopies must be kept within space allowed. Spots will be assigned by the committee.

**Type of Vendor: (select all that apply)**

Crafter / Artist / Retail     Non-profit     Activity Vendor     Food & Alcohol Vendor

**Payment & Fees- All fees must be received in Cash or Check on the day of the event.**

- Crafter / Artist / Retail - \$30
- Non-profit \$20
- Activity Vendor/Food Alcohol Vendor - 15% of total sales
- **Insufficient Fund Fee:** \$35 will be assessed for any checks with insufficient funds or returned for any reason.

Checks Payable to: **Moore Township Community Days**

The Moore Township Community Days Committee reserves the right to limit vendors of like merchandise and reserves the right to remove objectionable merchandise.

# Moore Township Community Days Events: Vendor Form and Agreement

## Vendor Liability Agreement

I wish to participate as a vendor or associate in the Moore Township Community Days event.

I agree to accept all liability and responsibility for any personal injury, property damage, loss, theft, or any other harm suffered by myself or others arising from or otherwise incident to my participation in the Event.

\_\_\_\_\_ (the Vendor) shall indemnify and hold The Moore Township Community Days, and its officials, directors, employees, and agents, and the Moore Township claims demands and losses including costs, expenses and attorney's fees incurred as a result of any act or omission, neglect or misconduct of the Vendor during the Event.

- If you have liability insurance check here (  )
- If so, provide certificate of insurance naming the Moore Township as additionally insured.
- What is the amount of your liability insurance? \_\_\_\_\_ (minimum \$500,000)

By signing this Agreement, the Vendor/Participant hereby requests Moore township Community Days to reserve vendor space at the Event and affirms it has read, understands, and agrees to all terms and provisions of this Agreement.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

## Rules of Event

The application form and Vendor Liability Agreement must be completed prior to the event. Payments are due on the event and will be collected during the setup, or each day of the event depending upon the type of vendor.

Electrical hook up is NOT available for this event. Participants are responsible for bringing their own tables, chairs, tablecloths, display signs, tent weights, etc. Quiet generators (60 dB (decibels) or quieter) stationed on food trucks are permitted; loud generators (71 dB (decibels) or louder) are not permitted for the comfort of our festival goers and other vendors.

Vendors with trailers must unhitch their trailers for this event.

Canopies are required in case of rain or hot sun; tent weights are strongly encouraged.

All food handlers must turn in a Certificate of Insurance listing "Moore Township Community Days", and its officials, directors, employees, and agents, and "The Township of Moore" as additionally insured. All food vendors must have a temporary hand-washing set-up and appropriate food storage (i.e., ice coolers, etc.) and must wear disposable gloves.

### ***Annual Community Day 2 Day event:***

Vendors may not begin set up until entering through intake at/or after 11:30 AM and must be set up no later than 12:30pm Saturday PM. Vendors may not break down prior to 8:00 PM.