

Moore Township Board of Supervisors
2491 Community Drive
Bath, PA 18014
July 2nd, 2024

The Regular Monthly Meeting for the Moore Township Board of Supervisors (BOS) was called to order on Tuesday, July 2nd, 2024, by Chairman Daniel Piorkowski at 6:00 PM. The meeting was conducted at the municipal building. Members present were Chairman Daniel Piorkowski, Vice Chairman David Shaffer, Supervisor Michael Tirrell, Township Manager Stephen Nowroski, Township Solicitor David Backenstoe, and Township Engineer Kevin Horvath from Keystone Consulting Engineers (KCE).

WAIVERS & DEFERALS

#24-11 P/F Mary Ellen Wetzel Lot Line Adjustment- Waiver from 260.59.D(1)(2)

Bruce Talipan of the Planning Commission made a motion to grant the waiver request #24-11F Mary Ellen Wetzel Lot Line adjustment for Section 260-59. D (1)(2) Manmade and natural features shown with 100' of subject property based on the conditions as previously stated by Mr. Horvath. Michael Kuchavik seconded the motion.

Mr. Shaffer made a motion to grant the waiver for #24-11 P/F Mary Ellen Wetzel Lot Line Adjustment.

Mr. Tirrell seconded the motion.

Public Comment

None

Motion carried with all Supervisors present voting aye.

SUBDIVISIONS/ LAND DEVELOPMENTS

#24-11 P/F Mary Ellen Wetzel Lot Line Adjustment-Conditional Approval

Trevor Errington of the Planning Commission made a motion to grant Conditional Approval for #24-11 Mary Ellen Wetzel with the conditions set forth in KCE's review letter dated June 19th, 2024. David Koder seconded the motion.

Mr. Tirrell made a motion to grant the Conditional Approval for #24-11 Mary Ellen Wetzel with the conditions set forth in KCE's review letter dated June 19th, 2024.

Mr. Shaffer seconded the motion.

Public Comment

None

Motion carried with all Supervisors present voting aye.

REGULAR BUSINESS

MINUTES

Mr. Shaffer made a motion to accept the minutes of the June 4th, 2024, meeting.

Mr. Tirrell seconded the motion.

Public Comment

None

Motion carried with all Supervisors present voting aye.

FINANCIAL REPORT

Mr. Tirrell made a motion to accept the Financial Report

Mr. Shaffer seconded the motion.

Public Comment

None

Motion carried with all Supervisors present voting aye.

PAYMENT OF THE BILLS

Bills for the month from the General Funds \$154,735.69, Liquid Fuels \$22,944.90.

Mr. Shaffer made a motion to accept the payment of the bills.

Mr. Tirrell seconded the motion.

Public Comment

None

Motion carried with all Supervisors present voting aye.

APPROVE PAYROLL

Mr. Tirrell made a motion to accept payroll.

Mr. Shaffer seconded the motion.

Public Comment

None

Motion carried with all Supervisors present voting aye.

POLICE DEPARTMENT

Chief Gary West read the June 2024 report.

FIRE & AMBULANCE

Jason Harhart read the June 2024 report.

PUBLIC WORKS DEPARTMENT

Craig Hoffman stated they have been prepping for the seal coating project which should be in the works by the end of August. Basketball hoops are finished at the Recreation Center. Looking to have the resurfacing finished by the beginning of August.

FIRST REGIONAL COMPOST AUTHORITY (FRCA)

No Report other than mulch and compost is available.

NAZARETH COUNCIL OF GOVERNMENTS (COG)

Stephen and Dan attended the COG to present GoGov, although the other member communities are interested in the communication solution, the current agreement with Nixle has not expired yet. Further communication with GoGov is ongoing to discuss a group rate.

RECREATION COMMISSION

Jodi Hartzell stated the Butterfly Garden was installed and is located right off Monocacy to the left side of the entrance.

HISTORICAL COMMISSION

Mr. Tirrell stated they will be working on an exhibit for Community Days. Mr. Tirrell also requested that Maryellen Miller be made part of the Historical board and retro approve it from November 2022 since that is when it was submitted, and she's been sitting in on the committee since then.

Mr. Tirrell made a motion to approve Maryellen Miller's letter of interest and retro date it to November 2022.

Mr. Shaffer seconded the motion.

Public Comment

None

Motion carried with all Supervisors present voting aye.

Eagle Scout, Joshua Holub was present and discussed his proposal to the BOS on his Eagle Scout Project of doing the floors in the Edelman Schoolhouse. He's worked with Mr. Nowroski along with contractors

and engineers to come up with a plan on how to accomplish the project. He'll be doing some fundraisers to pay for some of the work and requesting the township help contribute.

Mr. Tirrell made a motion to approve Josh Holub to move forward with his Eagle Project of redoing the Edelman Schoolhouse floors with funding not to exceed \$10,000.00.

Mr. Shaffer seconded the motion.

Public Comment

None

Motion carried with all Supervisors present voting aye.

LAND & ENVIRONMENTAL PROTECTION BOARD (LEPB)

Bob Ramano stated the first stocking of fish (Blue Gills and Bass) is looking to be around July 12th, with another in the Fall for the Perch.

Mr. Shaffer stated everything was submitted on time for the newsletter and will be distributed next month.

Mr. Shaffer also requested approval for the Carpency conservation easement appraisal. The value was appraised at \$109,000.00 for 13.63 acres which is about \$8,000.00/acre.

Mr. Tirrell made a motion to approve the appraisal for the Carpency easement in the amount of \$109,000.00.

Mr. Piorkowski seconded the motion.

Public Comment

None

Motion carried with all Supervisors present voting aye.

COMMUNITY DAYS COMMITTEE

Lois Kerbacher stated the next concert will be July 13th called South Penn Dixie. Lois went to the courthouse and obtained the Bingo License but is still working on the small games of chance. Mr. Shaffer stated a Fireworks Permit for community Days was received, it needed to be added to the agenda and approved.

Mr. Shaffer made a motion to add Community Days Fireworks Permit to the agenda

Mr. Tirrell seconded the motion.

Public Comment

None

Motion carried with all Supervisors present voting aye.

Mr. Tirrell made a motion to approve the Fireworks Permit for Community Days on August 17th,2024.

Mr. Piorkowski seconded the motion.

Public Comment

None

Motion carried with all Supervisors present voting aye.

ZONING AND BUILDING OFFICER

Report given to BOS.

TOWNSHIP ENGINEER

No Report

TOWNSHIP SOLICITOR

No Report

TOWNSHIP MANAGER

Stephen Nowroski covered the 2023 audit. 2023 starting balance was \$8,412,581 and finished at \$9,751,034. Assets being \$9,851,251 and liabilities \$100,217. Mr. Nowroski stated he received a proposal from Boyle Construction & Alloy5 Architecture to perform a feasibility study for the construction of a new municipal building, which would help with grant applications for a new municipal building. Mr. Nowroski disclosed that he has worked with both firms in the past, and currently has a professional relationship with Alloy5.

Mr. Shaffer made a motion to approve the feasibility study by Boyle Construction & Alloy5 Architecture.

Mr. Tirrell seconded the motion.

Public Comment

None

Motion carried with all Supervisors present voting aye.

RESOLUTIONS & ORDINANCES

Resolution 2024-8 Zoning Fees- fees haven't been raised since 2017. Mr. Nowroski detailed the changes in the fee amounts.

Mr. Shaffer made a motion to adopt Resolution 2024-8 Zoning Fees.

Mr. Tirrell seconded the motion.

Public Comment

None

Motion carried with all Supervisors present voting aye.

Resolution 2024-9 Rental Fees- eliminates the \$25 security deposit from applications and increases the rental fees by \$25. Schiavone will be open to the public even when an event is there, the applicant will be aware of that when booking.

Mr. Shaffer made a motion to adopt Resolution 2024-9 Rental Fees.

Mr. Tirrell seconded the motion.

Public Comment

None

Motion carried with all Supervisors present voting aye.

Resolution 2024-10 Duplicate Destruction- This will allow staff to locate and destroy and duplicate records to reduce paper storage and help with the movement to electronic recordkeeping.

Mr. Tirrell made a motion to approve Resolution 2024-10 Duplicate Destruction.

Mr. Schaffer seconded the motion.

Public Comment

None

Motion carried with all Supervisors present voting aye.

Ordinance 2024-06 Creating Chapter 215 Property Registry-The creation of a property foreclosure database with contact information for responsible parties.

Mr. Tirrell made a motion to approve Ordinance 2024-06 Property Registry.

Mr. Schaffer seconded the motion.

Public Comment

None

Motion carried with all Supervisors present voting aye.

OLD BUSINESS

NEW BUSINESS

CORRESPONDENCE/ MEMOS

OPEN TO THE FLOOR

Bruce Fox of Mountain View Dr. was present to voice his concern over his neighbor's property. There is an ongoing issue with the amount of trash on the property and the property owner not being able to pay for the cleanup, nor pay for the civil actions being taken. Attorney Backenstoe will write a letter to the correct individual to explain the next steps that will be taken and to continue working on a solution.

ADJOURNMENT

Mr. Shaffer made a motion to adjourn the meeting at 7:01 PM

Mr. Tirrell seconded the motion.

Public Comment

None

Motion carried with all Supervisors present voting aye.

Respectfully submitted,

Katherine Yost
Township Secretary

The foregoing minutes are not intended to be verbatim, but a synopsis of the meeting.